



### **1.0 Opening of Regular Meeting**

*Board President Daniel Filler called the meeting to order at 6:02 pm. Board members present were Joshua Dart, Denise Dicks, Daniel Filler, Tracy Trussell and Ian Stout, Principal. Board member Jennifer Thayer arrived at 6:03 pm. Board member Michael Meyer was excused due to business travel.*

### **2.0 Adoption of Agenda**

*Mrs. Thayer motioned to approve the agenda. Mr. Trussell seconded, and the motion carried unanimously.*

### **3.0 Approval of Minutes**

*Mr. Trussell motioned to approve the minutes for the July 23, 2015 Regular Meeting. Mr. Dart seconded, and the motion carried unanimously. Mr. Trussell motioned to approve the minutes for the August 1, 2015 Special Meeting. Mrs. Dicks seconded, and the motion carried unanimously.*

### **4.0 Consent Agenda**

*Mrs. Thayer motioned to approve the consent agenda. Mrs. Dicks seconded, and the motion carried unanimously. Items on the consent agenda included:*

- Final 2015/2016 Organizational Chart
- Staff Handbook Update
- Board Policy Updates

### **5.0 Public Participation**

#### **1.1 Public Comment**

There was no public comment.

### **6.0 Reports**

#### **6.1 School Report**

Mr. Stout reported on the following topics: daily operations, SPED/504/MTSS, organizational development, professional climate/HR, expansion/facilities, main site improvements, high school benchmark implementation and the 2015/16 School Unified Improvement Plan due to the District by October 1, 2015.

#### **6.2 SAC Report**

There was no SAC report submitted for this meeting. The SAC meeting scheduled for August was postponed due to committee members' schedule conflicts.

#### **6.3 Treasurer's Report**

Finance Committee Meeting minutes were submitted for August 20, 2015. Clarification around the Action Item listed to change from monthly reporting to quarterly reporting on the website was discussed and since TSD reports monthly, LCS will continue to do so as well. The State requirement is to report quarterly. YTD financials were submitted for June 2015 and July 2015. Additionally, a LCS Financial Dashboard was unveiled to the board. This new dashboard allows the BOD members to have a "stoplight" (red/yellow/green) summary of the most important financial drivers for the school.

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Respectfully submitted by:

Board Adopted: 09/24/2015

Jennifer Thayer, Board Secretary

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#### 6.4 Marketing Report

A summary of a meeting between Jennifer Thayer, board liaison, and Mrs. Jessica Anderson, LCS Marketing Communications Coordinator was submitted along with a second meeting summary between Mrs. Thayer, Mr. Stout and Mr. Kaufman meeting. At the meetings, roles and responsibilities were discussed as well as reporting hierarchy, recruitment of more members to the committee and next steps. Open House results for August 12, 2015 were submitted. Also submitted were upcoming marketing opportunities, including currently scheduled Classical Symposiums and Open Houses.

#### 6.5 Foundation Report

Mrs. Thayer reported the Foundation Board positions for the 2015/2016 school year as well as a summary of the upcoming scheduled Foundation fundraisers. The minutes for the June 2, 2015 Foundation Board meeting were submitted. The next Foundation Board meeting was reported to be scheduled for Tuesday, August 25, 2015 at 6pm.

#### 6.6 Expansion Report

There was no Expansion report submitted for this meeting.

#### 6.7 Board Development and Policy Report

There was no Board Development report submitted for this meeting.

### 7.0 Discussion Items

#### 7.1 SpED Update

Submitted by Mr. Stout

Mr. Stout reported on the special education and student services work which occurred both over the summer and during August staff in-service. Ms. Charlie Carter, TSD Executive Director of Student Services, and Mr. Stout co-lead two successful staff training sessions related to student services and special education with topics including IDEA and ADA law, FAPE, student section 504 and IEP plans, manifestation determination, differentiation strategies, documentation requirements and tips and the MTSS process. Additionally, 2015/16 student services FTE was reported. Altogether, LCS has 1.5 FTE SpED Resource Teachers, 2.0 FTE MTSS Literacy Interventionists, 1.0-1.5 FTE Literacy Paraprofessionals, 1.5 MTSS Math Interventionists, and 0.3 FTE GT Teacher in addition to the TSD FTE provided School Psychologist, Occupational Therapist, Speech/Language Pathologist, and English Language Development Teacher. All positions with the exception of the 0.5 High School SpED Resource Teacher are fully staffed, with this high school position being filled prior to the start of school with a known candidate. Finally, Mr. Stout reported that he will work with Ms. Lucinda Hundley to return to LCS in the December time frame to provide more input on LCS' student services program as a means for LCS to continue to work proactively to continue to improve in this vital area.

#### 7.2 Expansion Committee Update on Faith Church

Submitted by Mr. Stout

Mr. Stout reported the following key developments for the Faith site as of August 27<sup>th</sup>:

- Final renovation work at the HS site is scheduled for completion by 8/25. Renovation work included ADA and fire compliant door handles, an external electric door system, ADA grab bars in the bathroom, an updated fire alarm system, and signage.
- FFE&E and Tech purchases are complete with the site expected to be ready for technology and health office needs for the first day of school.

- HS Staff will be able to get classrooms ready starting 8/27 based on in-service schedule openings.
- The strong relationship between LCS and Faith Church staff continues to grow with the Faith Church staff continuing to be very gracious and welcoming in allowing LCS to utilize their site for the 2015/2016 school year.

### 7.3 High School Expansion Lease and Renovation Cost Update

Submitted by Mr. Stout

Mr. Stout submitted an updated report showing the current projected overall costs for the high school lease and renovation at Faith Church.

### 7.4 ROAR Update

Submitted by Mr. Stout

Mr. Stout submitted an update on the entire “Be The Roar” effort. With the upcoming benchmark deadline of October 1, 2015, the team has chosen to focus solely on those benchmarks and have suspended all activity in the areas of grants, vision, and capital campaign redirecting efforts towards fundraising and retention/enrollment. New updates from the team include:

- Marketing:
  - Hosted a booth at a Centerra Kids Day event.
  - Walked in the Corn Roast Parade.
  - Social media has been expanded to include a school YouTube channel.
  - Work continues to consolidate web content with a focus on an overall improved user experience; created a targeted website area for the high school program.
  - Open House and Classical Symposium events continue.
- Fundraising:
  - Community golf tournament on August 23<sup>rd</sup> at Marianna Butte.

Additionally, benchmark updates were included.

### 7.5 Enrollment Update Report

Submitted by Mr. Stout

Mr. Stout submitted a report for enrollment as of August 21, 2015.

### 7.6 Scope and Sequence

Submitted by Mr. Stout

Mr. Stout presented an update on the Scope and Sequence effort as requested by the board back in the May 2015 time frame. As requested, an easy color-coded coding system was added to the Scope and Sequence document. This document will be used in conjunction with LCS’ internal benchmarks and state student testing data to identify trends and opportunities of additional curriculum coverage as needed. This document will be reviewed again by both new and returning staff and after this final review, the final version of the LCS Standards Curriculum Scope and Sequence will be submitted to the board, tentatively scheduled for end of October. Examples of the revisions were submitted for review and included 1<sup>st</sup> grade English, 5<sup>th</sup> grade math, and Spanish for all levels.

## 7.7 Board Sub-Committee Processes and Presentations Submitted by Mr. Filler

The board reviewed all of the board subcommittees and discussed whether additional members were needed on each. At this time, the subcommittees needing the most additional members include the Expansion Committee and the Marketing Committee. Both committees are working to recruit members with the correct skill sets for success and are being advertised in the upcoming Parent Pride newsletter, along with the targeted skill sets and who to contact for more information. Scheduling of sub-committees to present to the board was not discussed.

## 7.8 2015/2016 SAC surveys Submitted by Mrs. Thayer

The board requested that the SAC committee work to develop and schedule parent, student and teacher surveys for the 2015/2016 school year. *This request was a taken as an action item for Mr. Filler to be discussed at the next SAC committee meeting in September.*

## 7.9 2015/2016 Parent and Community Traffic Meetings Submitted by Mr. Stout

Mr. Stout reported the scheduled dates for the Parent and Community Traffic Meetings for the 2015/2016 school year as being September 23, 2015 and April 17, 2016. Both meetings will be held at 7pm at the LCS main site.

## 7.10 2015/2016 Communication Sessions/Board Visitation Days Submitted by Mrs. Thayer

The dates for the 2015/2016 “Coffee with Mr. Stout and the Board” and the board visitation days were listed. Board members were requested to put these dates on their calendars. Scheduling of board member attendance to the “Coffee” dates will continue to take place monthly as personal schedules fluctuate. *Mr. Filler and Mr. Dart are scheduled to attend the first “Coffee with Mr. Stout and the Board” on Friday, September 4, 2015.*

## 7.11 Classical Culture Submitted by Mr. Stout

Mr. Stout reported on the new “Classical Culture Character Program” that will be used this academic year in our elementary and high school programs. The middle school program will continue as last year until the roll-out of the new program which will be similar to and modeled after the new high school program. The middle school roll-out may occur during the second semester of this year, and will be in place for the start of next year.

## 7.12 Annual Meeting and Board Elections Committee Submitted by Mrs. Thayer

Mrs. Thayer reported that the Annual Meeting has been scheduled for Tuesday, March 22, 2016 at 7pm in the MPR of the main site. Notice of the Annual Meeting was included in the Back-to-School folders, posted on the website and will be included in the upcoming Parent Pride newsletter. As part of the Annual Meeting election process, the board is required to appoint a “Board Election Committee” as per LCS Board Elections Policy (BBB.2\_LCS). Discussion included who would be in charge of creating and overseeing this Board Election

Committee. *It was decided that the Board Development and Policy Committee under the leadership of Mrs. Dicks and Mr. Meyer would both create and oversee this committee.*

### 7.13 Strategic Plan Update Submitted by Mr. Filler

Mr. Filler led a discussion on the current state of the updated Strategic Plan. It is the board's desire to complete the updated strategic plan as soon as possible. In an effort to facilitate this goal, *the board spent time assigning each remaining goal to an owner and setting a deadline for submission to the board for review. Mrs. Thayer took the action item to email out the strategic plan with the owners and deadline to the rest of the board. The board members should review this document and work to meet the deadlines set for each of the assigned goals.*

## **8.0 Action Items**

### 8.1 Credit card request for Brian Widhalm

*Mr. Trussell moved that the board approve the credit card request for Brian Widhalm with a limit of \$5000 as requested. Mrs. Dicks seconded and the motion carried unanimously.*

## **9.0 Adjournment**

At 8:58 pm, Mr. Dart moved to adjourn the meeting. Mr. Filler seconded and the motion carried unanimously. The meeting adjourned at 8:58 pm.