

Loveland Classical Schools
Board Regular Meeting Minutes
April 25, 2016 – 6:00 p.m.



1.0 Opening of Regular Meeting

Board President Daniel Filler called the meeting to order at 6:03 pm. Board members present were Joshua Dart, Denise Dicks, Daniel Filler, John Lehner, Jennifer Thayer and Ian Stout, Principal. Board member Ryan Blomberg was absent.

2.0 Adoption of Agenda

Mrs. Dicks motioned to approve the agenda. Mrs. Thayer seconded, and the motion carried unanimously.

3.0 Approval of Minutes

Mr. Dart motioned to approve the minutes for the April 14, 2016 Regular Meeting as presented. Mr. Lehner seconded, and the motion carried unanimously.

4.0 Consent Agenda*

- 4.1 Background Check Policy Updates
- 4.2 Amended Graduation Requirements

Mrs. Dicks motioned to approve the consent agenda as provided. Mrs. Thayer seconded, and the motion carried unanimously.

5.0 Public Participation

- 5.1 Public Comment

There was no public comment.

6.0 Time of Recognition

The Loveland Classical Schools Board of Directors recognized individuals who worked hard to make tremendous impact on LCS. The individuals recognized were as follows:

- Benefit Auction Co-Chairs and Foundation Board Members: Jeanice Prohs and Jessica Stimmel;
- Foundation Board Members: Katherine Bryant, Greg Dellinger, Sheilah Juelfs and Danielle McCormick; and
- Key Benefit Auction volunteers: Linda Arndt, Hanna Copeland, Tami Englehorn, Kate Fegel, Sarah Hillegas, Sadi Huttinga, Sarah Irely, Cate Lehner, April Lewis, Jenn Simpson, Priscilla Jimenez Spooner, Stephanie Stevens, Deric Swanson and Lanay Swanson.

7.0 Executive Session pursuant to C.R.S. 24-6-402(4)(a), (b) and (e)

Pursuant to C.R.S. 24-6-402(4)(a), (b) and (e) the Board entered Executive Session for legal advice and to discuss potential real or personal property purchase, lease or sale, and negotiation strategy and instructing negotiators for potential contract negotiations.

- 7.1 At 6:19 pm a motion was made by Mrs. Thayer for the Board to move in to executive session pursuant to C.R.S. 24-6-402(4)(a), (b) and (e) to discuss potential real or personal property purchase, lease or sale as well as negotiation strategy and instructing negotiators for potential contract negotiations, as well as invite Mr. Eric Hall, LCS legal counsel (via phone), Mr. Rick Boos, LCS CFO, and Mr. Ian Stout, LCS Principal, to join the executive session. Mr.

Respectfully submitted by:

Board Adopted: 5/19/2016

Jennifer Thayer, Board Secretary

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Dart seconded the motion and the motion was approved unanimously. Mr. Hall, Mr. Boos and Mr. Stout remained in the executive session by invitation from the board.

7.2 At 7:44 pm, Mr. Dart made the motion to exit Executive Session. Mrs. Dicks seconded the motion and it carried unanimously.

7.3 At 7:44 pm the Board moved back in to public session and roll call was conducted. Present were Mr. Dart, Mrs. Dicks, Mr. Filler, Mr. Lehner and Mrs. Thayer. Also present was Principal Mr. Ian Stout. Board member Mr. Blomberg was absent.

8.0 2016-2017 Fiscal Year Budget

LCS Principal Ian Stout and LCS CFO Rick Boos presented the proposed 2016-2017 fiscal year budget to the board after which the board discussed and asked clarifying questions.

9.0 Executive Session pursuant to C.R.S. 24-6-402(4)(f)

Pursuant to C.R.S. 24-6-402(4)(f) the Board entered Executive Session for to discuss 2016-2017 salary options for LCS Principal, Ian Stout.

9.1 At 8:59 pm a motion was made by Mrs. Thayer for the Board to move in to executive session pursuant to C.R.S. 24-6-402(4)(f) to discuss 2016-2017 salary options for LCS Principal, Ian Stout, as well as invite Mr. Rick Boos, LCS CFO, to join the executive session. Mr. Lehner seconded the motion and the motion was approved unanimously. Mr. Boos remained in the executive session by invitation from the board. Mr. Stout was dismissed from the executive session.

9.2 At 9:18 pm, Mrs. Dicks made the motion to exit Executive Session. Mr. Dart seconded the motion and it carried unanimously.

9.3 At 9:18 pm the Board moved back in to public session and roll call was conducted. Present were Mr. Dart, Mrs. Dicks, Mr. Filler, Mr. Lehner and Mrs. Thayer. Also present was Principal Mr. Ian Stout. Board member Mr. Blomberg was absent.

At 9:19 pm, Mrs. Dicks moved to take a 5 minute recess. Mr. Lehner seconded the motion and it carried unanimously.

At 9:25 pm, Mr. Filler called the board back in to regular session. Roll call was conducted. Present were Mr. Dart, Mrs. Dicks, Mr. Filler, Mr. Lehner and Mrs. Thayer. Also present was Principal Mr. Ian Stout. Board member Mr. Blomberg was absent.

10.0 Reports

10.1 School Report

Mr. Stout reported on the following topics: daily operations, student achievement, SPED/504/MTSS/ELD/GT, professional climate/HR and expansion/facilities.

10.2 SAC Report

No SAC meeting minutes were available for this agenda packet as this month's SAC meeting was scheduled for Tuesday, April 26, 2016.

10.3 Treasurer's Report

Finance Committee Meeting minutes were submitted for April 21, 2016. YTD financials were submitted for March 2016.

10.4 Marketing Report

The marketing committee meeting report for April 13, 2016; results from the April 12, 2016 Open House; and upcoming marketing opportunities, including currently scheduled Classical

Symposiums and Open Houses, were submitted. Updated enrollment numbers were not submitted as they were submitted at the April 14 meeting and have not changed.

10.5 Foundation Report

The Foundation meeting minutes for February were submitted earlier this month at the April 14 meeting. No newly approved Foundation meeting minutes were available at the time of this agenda as the next Foundation meeting is scheduled for April 26, 2016.

A brief update was provided on the success of the 4th Annual Benefit Auction held Saturday, April 16, 2016. It was reported that the event was well received with over 250 attendees, with those in attendance expressing positive comments and energy throughout the evening.

10.6 Expansion Report

There was no report submitted for the Expansion Committee.

10.7 Board Development and Policy Report

There was no report submitted for the Board Development and Policy Committee.

11.0 Discussion Items

11.1 Coffee with Mr. Stout and the Board.

The board discussed who would attend the next Coffee with Mr. Stout and the Board on May 6th. Mrs. Dicks is scheduled to attend the May meeting. Mr. Filler and Mrs. Thayer joined Mr. Stout for the April event at which two parents attended.

11.2 Review of Board Subcommittee Assignments and Responsibilities

With the addition of board member John Lehner, the board reviewed current subcommittee liaison assignments and responsibilities to determine if any changes should be made. It was decided that since Mr. Lehner's skill set aligns most closely with the efforts of the Expansion Committee/OAC, Mr. Lehner would transition to become the Expansion Committee/OAC liaison. Additionally, Mr. Dart would transition out of the role of Expansion Committee/OAC liaison, but would continue in his current role as Finance Committee liaison.

11.3 Staff Appreciation Week

Mrs. Thayer briefly presented the school's plan for National Staff Appreciation Week (May 2-6, 2016) and how the board was asked to participate this year. The board discussed the plans and offered suggestions. Mrs. Thayer will follow up with the individual coordinating the effort at the school to finalize plans.

12.0 Action Items

12.1 2016-2017 Fiscal Year Budget

Mrs. Thayer moved that the board approve the proposed 2016/17 fiscal year budget as submitted. Mr. Lehner seconded and the motion carried unanimously.

12.2 Proposed Owner's Representative Services Contract

Mr. Lehner moved that the board approve the proposed owner's representative services contract as submitted. Mrs. Dicks seconded the motion. The board reviewed the contract and after some discussion, the motion carried unanimously.

13.0 Adjournment

At 10:30 pm, Mrs. Thayer moved to adjourn the meeting. Mr. Filler seconded and the motion carried unanimously. The meeting adjourned at 10:30 pm.