

Loveland Classical Schools
Board Regular Meeting Minutes
August 10, 2016 – 6:40 p.m.



1.0 Opening of Regular Meeting

Board Vice President John Lehner called the meeting to order at 7:11 pm. Board members present were Joshua Dart, Denise Dicks, John Lehner, Jennifer Thayer and Ian Stout, Principal. Board member Daniel Filler was excused due to business travel.

2.0 Adoption of Agenda

Mr. Dart motioned to approve the agenda as submitted. Mrs. Thayer seconded, and the motion carried unanimously.

3.0 Approval of Minutes

Mrs. Thayer motioned to approve the minutes for the July 21, 2016 Regular Meeting as amended. Mrs. Dicks seconded, and the motion carried unanimously.

4.0 Consent Agenda

Mrs. Thayer motioned to approve the consent agenda. Mr. Dart seconded, and the motion carried unanimously. Items on the consent agenda included:

- Board Calendar Dates for 2016-2017

5.0 Public Participation

5.1 Public Comment

There was no public comment.

6.0 Reports

6.1 School Report

Mr. Stout reported on the following topics: daily operations, student achievement, SPED/504/MTSS/ELD/GT, staffing and professional development, and expansion/facilities.

6.2 SAC Report

No report was submitted for the SAC; no SAC meeting was held in July.

6.3 Treasurer's Report

No report was submitted for the Finance Committee. The next Finance Committee meeting will be held in August 18, 2016.

6.4 Marketing Report

No report was submitted for the Marketing Committee; no Marketing Committee meeting was held in July.

6.5 Foundation Report

No report was submitted for the Foundation; no Foundation meeting was held in July. The LCS Golf Tournament is scheduled for Saturday, August 27, 2016.

6.6 Expansion/OAC Report

Meeting notes from the 8/5/16 OAC meeting were submitted.

6.7 Board Development and Policy Report

No report was submitted for the Board Development and Policy Committee.

Respectfully submitted by:

Board Adopted: 9/22/2016

Jennifer Thayer, Board Secretary

Page 1/3

7.0 Discussion Items

7.1 SpED Update

Mr. Stout reported that he continues to meet with Mrs. Charlie Carter, TSD Executive Director for Student Services, throughout the summer and no immediately pressing concerns or topics related to ESS have been relayed. As part of LCS' purchase services and fully-insured model in our charter contract, TSD is looking to hire a School Psychologist for LCS for next year. Otherwise, LCS is fully-staffed to serve its student population, including for IEP and 504 plans. Summer staff in-service is underway, starting August 10th.

7.2 2016/17 Enrollment Update

Mr. Stout presented the latest enrollment update as of August 1, 2016..

7.3 Staff Handbook Modifications

Mr. Stout presented Staff Handbook modifications as recommended by Administration and HR. The board discussed and provided feedback and minor language suggestions.

7.4 Lottery Proces Modifications

Mr. Stout presented Lottery Process modifications as recommended by Administration and LCS Registrar, Jill Johnson. The board discussed and provided feedback and minor language suggestions.

7.5 School Improvement Plan/UIP

The board tasked Administration to begin the School Improvement Plan/UIP for the 2016/17 school year. The School Improvement Plan/UIP is due to District by September 30th.

7.6 Staff In-Service Time

The Board briefly discussed both who will attend and what will be covered during the board's time visiting with staff during in-service. The board will visit with staff on August 11th at 11am. Mrs. Thayer will be attending to represent the board.

7.7 Parent and Community Traffic Meetings Date

As requested in July, Mr. Stout reported back to the board the dates and times for the Parent and Community Traffic Meetings date as required by agreement with the City of Loveland. The first community and parent meeting will be held at 4:00pm on September 20, 2016. The second community meeting will be held at 4:00pm on January 10, 2017.

7.8 LCS-Faith Church 16/17 Lease Extension

The board reviewed the LCS-Faith Church 16/17 Lease Extension as submitted and recommended by Administration. One minor question was raised by Mr. Dart. Mr. Stout will contact LCS counsel for clarification before proceeding with the lease extension.

7.9 Board Trainings

The board briefly discussed ideas for board trainings for the 2016/17 school year. Topics brought forth for trainings included SpED, the Trivium, financial and subcommittee presentations. The Board Development and Policy Committee was tasked to bring final recommendations back to the board.

7.10 Fall Charter School Summit

The board spent this time briefly discussing the Fall Charter School Summit and who will attend for the board. The Fall Charter School Summit was formally known as the Annual Finance Seminar and Policy & Facility Summit. It was decided that Mr. Dart as Board Treasurer and Mrs. Dicks, will attend for the board.

7.11 Board Calendar

The board briefly reviewed the board calendar and upcoming activities.

8.0 Action Items

8.1 Staff Handbook Modifications

Mrs. Thayer moved that the board approve the staff handbook modifications as recommended by Administration and amended by the board. Mr. Dart seconded and after no further discussion, the motion carried unanimously. The final version of the staff handbook modifications as amended by the board will be submitted to the consent agenda for September.

8.2 Lottery Process Modifications

Mrs. Thayer moved that the board approve the lottery process modifications as recommended by Administration and amended by the board. Mrs. Dicks seconded and the motion carried unanimously. The final version of the lottery process modifications as amended by the board will be submitted to the consent agenda for September.

8.3 LCS-Faith Church 16/17 Lease Extension

Mr. Dart moved that the board approve the LCS-Faith Church 16/17 Lease Extension as presented and recommended by Administration subject to legal review of paragraph 5. Mr. Lehner seconded and after no further discussion, the motion carried unanimously.

9.0 Adjournment

At 8:36 pm, Mr. Dart moved to adjourn the meeting. Mrs. Dicks seconded and the motion carried unanimously. The meeting adjourned at 8:36 pm.