

## **Annual Meeting of Members Policy**

**Time.** The annual meeting of the members shall be held in March of each year. It shall be announced to the members through school newsletters, posted on the website, notices sent home with students and visibly posted at the school.

**Presiding Officer.** The president of the Board of Directors or his/her designee shall preside over the annual meeting of members.

**Quorum.** At the annual meeting of members, 25% of the members shall constitute a quorum. For purposes of determining a quorum, those members who voted absentee shall be considered present at the meeting.

**Sole Business.** The sole business that may be conducted at the annual meeting of the members is the election of the two (2) directors that are to be elected by the members as stated in the LCS By-laws. If other action of the members is necessary, a special meeting shall be called.

**Order of Business.** The order of business at the annual meeting of the members shall be as follows:

1. Call to Order
2. Determination of quorum
3. 10 minute presentation by each potential candidate
4. Member vote for board of directors (written vote collected and counted by designated committee or BOD)
5. Annual State of the School Address by Director of Education
6. Announce results of vote
7. Adjourn

LCS Policy Adopted January 10, 2013