

Loveland Classical Schools Foundation  
Board of Directors Meeting Minutes  
August 26, 2014

**1. Opening of Regular Meeting**

Call to order by Julie McArthur 6:40 pm

*Roll Call:*

Julie McArthur, President  
Dannica Adelson, Secretary  
Danielle McCormick, Benefit Auction Co-Chair  
Katherine Bryant, Fundraiser Chair  
Greg Dellinger, Donation Chair  
Jennifer Thayer, Benefit Auction Co-Chair  
Jeanice Prohs, Social Chair  
Shawn Hanson, Treasurer

Welcome Guests - Jessica Stimmel and Marisol Jackson

**2. Adoption of Agenda** - Katherine motioned to approved meeting minutes from June and July, Danielle seconded motion

**3. Public Participation** - N/A

**4. Discussion Items**

**4.1.1 Presidents Report:**

- Next Meeting Tuesday, September 30<sup>th</sup> at 6 pm.
- Merchandise sales were very well received - requests have been made for XXL and sweatshirts. Jill at the front desk will be selling merchandise.
- Playground build - everyone from the Foundation needs to use sign-up genius. Numbers are increasing
- Kids on Friday will be asked to create signage for the new Kindergarteners. Maybe handprints?
- Playworld systems was asked to drill holes for the basketball hoops HOWEVER the school is thinking of relocating parking so Julie will be working with Heidi Miller to discuss changes.
- Tools are needed - Julie has added a list to Sign-up Genius
- Annual 1<sup>st</sup> Yahoo Breakfast - What is our goal? What we like directly out of this breakfast? Volunteers should be solicited. Coffee and donuts will be served. Signage should be put up to specify "Kindergarten breakfast". Danielle will be creating volunteer sign-up sheets. Jeanice will create a sign to welcome parents.

2. **Vice Presidential Report - Position Available**
  
3. **Secretary -**
  - Donations towards food cost for the playground build have been sent to 2 King Soopers, Walmart and Sam's Club. Sam's Club has donated \$25, Walmart \$25 and King Soopers \$15.
  - Breakfast, snacks, drinks, and lunch has been planned. A volunteer to handle ice would be appreciated.
  - Headcount for both breakfast and lunch service will be needed day prior to event.
  
4. **Fundraising -**
  - Great American Card Program - Cody recommends we give parents a specific goal to raise a money. This will encourage parents to rally for the program. Ideas: a new after school club, hot lunch program, books, improving security, walkie-talkies? Any emails are welcomed - suggestions needs to be submitted to Katherine by Friday.
  - All kinds of prizes will be offered to participants - ducks lanyards, mustaches, prizes for top classroom, large volume sales prizes. The Classroom Coordinators will be important part of the program and we will rely on them to generate interest and encourage the program within their classroom.
  
5. **Social Chair -**
  - Mentoring program off to a slow start. New parents are not connecting. Kinder Yahoo breakfast may be a great place to connect.
  
- 4.1.6 Donations -**
  - Karate Program - Can we hold this outside? We could hold 2 45 minute session starting at 3:00 - 5. Greg will contact the company and set up classes to begin on Sept 22<sup>nd</sup> through the end of Oct.
    - o We could possibly alternate Fall session and Spring session so that part-time kindergartens can participate. Older kids (ages 6-12) on Mondays and Tuesdays for kindergarteners.
    - o Price is \$42 for 6 weeks.
    - o Our Fence can be utilized for advertising by the company and we would like them to provide flyers and registration forms.
  - Spirit Night for November? - Our group feels that we don't need to have one scheduled for Nov and Dec unless we can get Chic Filet.

- TCBY Spirit Night scheduled for Thursday, Sept 18<sup>th</sup> from 3 pm - 7 pm

7. **Grants -**

- Detention pond expansion - Kristan will be contacting Heidi Miller to discuss latest developments with the City of Loveland.
- Teacher in-service - Kristan will be asking the staff to brainstorm on what departments they would like to see our grants search focused on. They will be key and we want their ideas.

8. **Benefit Auction -**

- Contract negotiations are not going smoothly with the Embassy Suites. There seems to be an internal issue. Danielle will be contacting them within the next week to advise them we may take our business elsewhere.
- Volunteer list acquired by Tamara at BTSN - once we are provided a list by Tamara we should brainstorm on how we reach out to the new volunteers.
- Danielle votes to officially add Jessical Stimmel in as Benefit Co-Chair - Jennifer Thayer seconded motion.
- Danielle suggests we discuss all Board Member rolls and emails at our next session.

9. **Treasure's Report -**

- We have about \$23k to spend after we pay for the playground and all related expenses.
- Do we want to earmark the leftover funds for anything? Group in agreement that we leave funds to allocate to other activities/improvements at a later date.

5. **Action Items -**

**Playground Build - August 29<sup>th</sup> at 7 a.m.**

- 7 a.m - registration table should be set up.
- Board Members committed to attend - Julie, Dannica, Danielle, Jeanice, Jennifer, Katherine, Kristan
- Wear LCS shirt if possible
- The MPR is reserved for us until about 1 pm. Our daycare providers will need to make sure we keep everyone out of the MPR after 1 p.m.
- Danielle will be the contact person for the childcare providers. Danielle will also be drafting an email regarding childcare
- Julie will be our point person for all our volunteers throughout the day.
- Shifts need to be created to manage daycare - Jeanice, Dannica, Danielle

6. **Policies/Strategy** - nothing to report

7. **Adjournment:** Meeting adjourned at 8:59 p.m.