

Loveland Classical Schools Foundation  
Board of Directors Meeting Minutes  
September 30, 2014

**1. Opening of Regular Meeting**

Call to order by Julie McArthur 6:32 pm

*Roll Call:*

Julie McArthur, President

Dannica Adelson, Secretary

Katherine Bryant, Fundraiser Chair

Jeanice Prohs, Social Chair

Jessica Stimmel, Benefit Auction Co-Chair

Shawn Hanson, Treasurer

Welcome Guests - none

**Adoption of Agenda** - Jessica motioned to approved meeting minutes from August, Katherine seconded the motion.

**3. Public Participation - N/A**

**4. Discussion Items**

**4.1.1 Presidents Report:**

- Next Meeting Tuesday, October 28th at 6 pm.
- Mr. Boylan has requested that we try using a new system for mass communication with the LCS families - Julie can share the email with everyone for specifics.
- All emails that the Foundation would like to send out must be pre-approved by Mr. Boylan. Emails to people greater than 30 individuals need to have a 3rd party review from grammar and spelling.
- Need to submit our requests to Julie by Thursday at 4pm in order for them to be submitted to Mr. Boylan for Monday's release.
- Special "time sensitive" requests will be screened and scheduled for distribution determined by the school
- Flyers must be pre-approved if we want to distribute them in traffic pick-up lines
- Flyers need to be delivered to CC's by Monday at noon to be included in the "Monday Notes" - all day Kinder needs their's by Friday at noon. (They do Friday folders instead)

**4.1.2 Vice Presidential Report - Position Available**

#### 4.1.3 Secretary -

- No report

#### 4.1.4 Fundraising -

- Dannica will help Katherine with the audit and preparation of bank deposit for the Science Fundraiser. Over \$15k in cash...
- Assistance would be ideal to help distribute the prizes to the CC's on Thursday and Friday
- Bazaar - Scheduled for Oct. 11th from 9am - 4pm
  - Foundation booth will need volunteers to staff the hours
    - Volunteers are: Jessica Stimmel (9am-noon), Dannica (8:30am-1pm), Katherine - (12pm-4pm), Jeanice (2pm-4pm)
    - Julie will verify pricing on ornaments - everyone agrees that selling them at 50% off should work.
    - LCS Merchandise will also be available to purchase
    - Jennifer Thayer is setting up the "square" so that we can take debit/credit cards
    - Earlier discussions of having the playground ribbon cutting at this time - Concern about our handicap accessibility at this time - we all agree that we need to hold off until a ramp can be put in place. We'll revisit the idea later.
    - Shawn will get petty cash for both the Chili sales and the merchandise sales.

#### 4.1.5 Social Chair -

- Nothing additional to report

#### 4.1.6 Donations -

- Nothing additional to report

#### 4.1.7 Grants -

- Julie received Kristan's resignation; she is needing to leave her chair due to her extensive workload and other personal issues.

#### 4.1.8 Benefit Auction -

- Gift basket letters will be distributed on October 13th. Jessica will be providing the CC's right the letter on October 10th.
- Benefit Auction Sponsorship levels have changed: \$1K, 2K, 5K, 10K

#### 4.1.9 Treasure's Report:

- We have about \$23k to spend

### 5. Funding Requests:

- **Walkie Talkies** - all in favor of the purchase once the school determines what model and qty they are requesting
- **Concert Accompanist for Becky Pollyea** - approved for November and May
- **Soccer Team Awards** - declined
- **Pep rally - Oct. 3rd** - Jessica will contact Mr. Boylan & Mr. Stout - plan logistics and help prepare. Can student body wear their LCS tshirts?
- **8th Grade Leadership Training** - pizza and prizes approved
- **Activity Panel Addition to the playground** - great idea, let's research costs & options
- **Concrete Sidewalk** - on hold until Himark approves, however, its on hold per Board. No capital improvements can be made until the Board decides if they want to have us invest money into the building. Bid from A Concrete was received.
- **Lunch Storage for front desk** - Julie found a shelving unit that will work - approved.

### 6. Other Discussion Items:

- **Meetings amongst Foundation Members:** Please notify Julie when you are holding meetings (dates/times) so that she is aware of current schedules. She may want to join or just be able to inform others that may ask for meeting details. (not necessary unless meeting on school grounds or in large groups)
- Basketball Hoop installs - Julie and Greg will arrange for this weekend, Oct. 4th
- Jennifer Thayer has officially resigned. Julie McArthur made a motion to accept, Katherine seconded the motion.

**7. Policies/Strategy:**

- Need to read through and re-write a few items. Julie is going to work with Angie Goss on this before the end of the year.
- Do we want to consider becoming our own entity and not governed by the school? More details to follow...

**8. Adjournment:** Meeting adjourned at 8:00pm