

Loveland Classical Schools Foundation
Board of Directors Meeting Minutes
October 28, 2014

1. Opening of Regular Meeting

Call to order by Julie McArthur 6:15 pm

Roll Call:

Julie McArthur, President

Shawn Hanson, Treasurer

Katherine Bryant, Fundraiser Chair

Jeanice Prohs, Social Chair/Benefit Auction

Danielle McCormick, Benefit Auction Co-Chair

Jessica Stimmel, Benefit Auction Co-Chair

Welcome Guests - Xochitl Fragoso

2. Adoption of Agenda - Jessica Stimmel motioned to approve the meeting minutes from September, Katherine seconded the motion.

Shawn Hanson motioned to approve the agenda, Katherine Bryant seconded the motion.

3. Public Participation - N/A

4. Discussion Items

4.1.1 Presidents Report:

- Next Meeting Date: November 18th - 6:00pm - Chipotle is providing dinner! (Thanks, Greg!)
- Still reviewing our board documents - there are several items that we may need to modify in the near future.
- Dannica has resigned as our secretary - we will need to advertise this position
- Shawn Hanson is resigning as of Oct. 28th - we already have her replacement in line and quickbooks have been ordered for the treasurer's use.
- Grandparents Day has a new lead - things are moving along nicely. The Foundation has been asked to help with food service and if anyone is available to help that day - with shuttling teachers to and from school that day, serving lunch, greeters, etc. We will know more details later.

4.1.2 Vice Presidential Report - Position Available

4.1.3 Secretary - no report

4.1.4 Fundraising -

- GA Card Fundraiser: Very successful! We brought in \$8107 for our science dept. They are busy working on a wish list for us.
- Fall Bazaar & Chili Cook-off: Though not as successful as last year, we still brought in \$1951. A new lead (Debra Groves) has taken this on and is already planning next year's event and getting a time line in place. Jannie Crosby will remain the staff liaison for this event.
- Scholastic Book Fair: The book fair begins Monday, Oct. 27th and will run M-F, Oct. 27th - 31st. Stop by for a visit!
- Spirit Nights: Chipotle is being set up for January and Freddie's is set up for April 1st. Will approach Chik-fil-a again after the first of the year.

4.1.5 Social Chair -

- Nothing additional to report

4.1.6 Donations -

- Nothing additional to report

4.1.7 Grants -

- Julie is working on a State Farm grant for teachers. Priscilla Jimenez-Spooner is an agent and is nominating Mrs. Ballenski, Dona Cristina and possibly Mrs. Alverson. Deadline is Oct. 31st. Priscilla is working with the teachers and myself to ensure this is completed on time.

4.1.8 Benefit Auction -

- Classroom basket letters went home on 10/20. Collection of basket items will take place 10/27 through 11/14. Classroom basket coordinators for this year are Sadi Huttinga and Pat DeGrande. Sadi will collect classroom donations weekly. Any cash, checks, and gift cards are to go in the foundation drop box. Upper school donations will be collected and held at the front desk in a locked cabinet.
- Jessica secured a new videographer (a parent) for the paddle call. We are considering themes and will be ready to announce it soon.
- Online procurement has begun

4.1.9 Treasure's Report:

- Shawn Hanson is resigning as Treasurer, effective Oct. 28th.
- Net available \$30k

5. Funding Requests:

- **Lunch for Grandparents Day** - all in favor - Subway is the best deal at \$6 per box. A donation jar will be made available for Grandparents to contribute.
- **\$50 gift cards to all CC's** - these are to be used for indoor recess items - all in favor - Katherine will facilitate this request.

6. Other Discussion Items:

- **Xochitl Fragoso would like to take the treasurer's position** - Motion to elect Xochitl to the Foundation Board as treasurer by Julie McArthur, seconded by Danielle McCormick. All in favor.
 - Julie will contact Home State Bank to see what we need to do in order to remove Shawn from the accounts and add Xochitl.
- **Kinder Scholarship** - not being paid by recipient, have Dannica call to collect. If we need to re-negotiate the terms, we can get creative.
- **Benefit Auction** - Team Support?
 - Julie will work on invitations and program,
 - Katherine will work on write-ups for live auction items and enter data into the spreadsheets as ticket sales begin,
 - Greg will work on procurement
 - Jessica will finalize the presentation and share it with the BOD
 - Would like to consider gym improvements, a greenhouse, and expansion for this year's paddle call options. Parents will be sent a survey monkey to vote for their choice.
- **BOD would like to invite everyone to attend the BOD meeting on Nov. 20th** to thank the Foundation and recognize their work toward the new playground.
- **Re-allocate the funds that we pull in for expansion.** Let's designate \$10,000 of our current earnings to go toward expansion. From here on, we will designate 50% of all incoming funds to be ear-marked for expansion. This will be a huge need in the very near future - one that we need to be looking to support.

7. Policies/Strategy:

- No report

8. Adjournment: Meeting adjourned at 7:52pm