

Loveland Classical Schools Foundation  
Board of Directors Meeting Minutes  
April 30, 2015

**1. Opening of Regular Meeting**

Call to order by Julie McArthur 6:11pm

*Roll Call:*

Julie McArthur, President

Xochitl Fragoso, Treasurer

Danielle McCormick, Benefit Auction Co-Chair

Jessica Stimmel, Benefit Auction Co-Chair

Greg Dellinger, Donations Chair

Katherine Bryant, Fundraising Chair

Jeanice Prohs, Social Chair/Benefit Auction

**2. Adoption of Agenda** - Danielle McCormick motioned to approve the meeting minutes from February, Katherine Bryant seconded the motion. All in favor.

Julie McArthur motioned to approve the agenda, Jeanice Prohs seconded the motion. All in favor.

**3. Public Participation** - N/A

**4. Discussion Items**

**4.1.1 Presidents Report:**

- Next Meeting Date: May 26th - 6:00pm - This will be a strategic planning meeting and food will be provided. Danielle will touch base with everyone as the date draws near.
- Julie McArthur has submitted her resignation as President of the LCS Foundation, effective immediately, so that she can work with the Be the ROAR campaign.
- Scrip Program needs a boost and needs to be revamped - add this to discussion items for next meeting

**4.1.2 Vice Presidential Report** - Position Available

**4.1.3 Secretary** - Position Available

**4.1.4 Fundraising** -

- Spirit Nights: Freddie's on May 6th from 4-10pm. Greg will hang flyers and Julie will pass out flyers to CC's to send home with students on Monday.
- Craft Bazaar - let's go with Nov. 14th - Julie will let Debra know.
- Clothing Swap - donation drop offs on the last day of school and the week after and during the first Summer Academy. Katherine will place a bin between the double doors for collection. A sorting party (TBD)
- Sale will be July 24th and 25th - Jess can help with set up and work the 24th
- GA Card Fundraiser - last year we sold 1600 cards and were on the hook for half. It is suggested that we order 2500 this year, which means we'll be on the hook for

1200 cards. Motion to approve the order of 2500 by Jeanice Prohs, seconded by Jessica Stimmel. All in favor.

- Run the sale of the cards the last two weeks in September - still need to determine what the money will support (Music? Software/Tech?)

#### **4.1.5 Social Chair -**

- Nothing additional to report

#### **4.1.6 Donations -**

- Nothing additional to report

#### **4.1.7 Grants -**

- It has been recommended that Grants be moved back under the school due to the nature of information that will need to be acquired. Julie will be heading up grants in the future. Please direct all leads to her.

#### **4.1.8 Benefit Auction -**

- No report

#### **4.1.9 Treasure's Report:**

- Please direct all reimbursements to Xochitl. Boundaries need to be established for the checking account. Based on prior experience, Xochitl will come up with a plan for the next meeting.

### **5. Funding Requests:**

- **Goodie Bags for Seniors** - motion to support by Julie McArthur, seconded by Danielle McCormick - all in favor.
- **High School Symposium Snacks** - Motion to support by Danielle McCormick, seconded by Katherine Bryant - all in favor.
- **Food for Seniors between Thesis Presentations and Symposium** - Request denied, based on current funding criteria.
- **Incentives for Summer Workbooks** - Motion to support by Katherine Bryant, seconded by Jessica Stimmel. All in favor.
- **Graduation Cake, Punch and Supplies** - Motion to approve by Julie McArthur, seconded by Katherine Bryant. All in favor.
- **Probooks for CC's** - Danielle will revisit this request with Katrina and see if the need is still there.

## 6. Other Discussion Items:

- Role Changes:
  - Danielle McCormick, President - motion to approve by Katherine Bryant, seconded by Jeanice. All in favor.
  - Jessica Stimmel, Vice President - motion to approve by Jeanice Prohs, seconded by Katherine Bryant. All in favor.
  - Jeanice Prohs, Secretary - motion to approve by Danielle McCormick, seconded by Katherine Bryant. All in favor. Jeanice will need to be added to the checking account at Home State Bank, as the second signer. All in favor.
  - Katherine Bryant, Chair - motion to approve by Jeanice Prohs, seconded by Jessica Stimmel. All in favor.
  - Greg Dellinger, Vice Chair - motion to approve by Jessica Stimmel, seconded by Jeanice Prohs. All in favor.
  - Xochitl Fragoso will remain as Treasurer. All in favor.
  - Need to update the website, send out a staff to update them on the “new” Foundation team and their roles.
- Change Funding requests to go to the entire group, not just Danielle.
- Storage Unit for Foundation supplies - Danielle will research and may request an email vote. Jessica will ask if there might be additional storage closets in the school with the high school moving out. (Possible closet space where the Morning Forum books are currently stored, but will be moved over the summer.)
- Teacher Appreciation Week is next week - The BOD has asked if the Foundation could provide snacks on Wednesday for the staff. Katherine will pick them up and Julie is willing to set up and clean up.
- We will need to establish clear guidelines between the Foundation efforts and the ROAR campaign.

## 7. Policies/Strategy:

- No report

## 8. Adjournment: Motion to adjourn by Jessica Stimmel, seconded by Jeanice Prohs. Adjourned at 8:56pm.