

LCS Foundation Meeting Minutes December 19, 2016

Members present: Julie McArthur, Trisha Coberly, Jessica Anderson, Melissa Tychsen, Lanay Swanson, and board liaison, Denise Dicks.

Meeting called to order at 6:43 p.m. by Julie McArthur.

- Motion to approve minutes from November 14th meeting, minutes approved.
- Motion to approve Foundation Purchasing Policies and Procedures, minutes approved.
- Motion to vote Melissa Tychsen onto Foundation Board to serve as Treasurer, Julie makes motion, Jessica seconds, all members agree.

Julie met with Dannica, still getting Quick Books up to date. Dannica and Melissa will meet soon. Discussion about whether or not to add another Quickbooks user to give Melissa access or continue using Google sheets to track our numbers to compare with Dannica.

Update from Trish: We are continuing to sell donated Hallmark Christmas ornaments that were found in the Foundation storage closet. So far we've sold 16 ornaments and have made \$111.69.

Discussion -

- Krispy Kreme is our next big fundraiser. We will most likely take online orders.
- Kendra McGehee is going to become our Scrips coordinator. We are pushing Scrips sales at elementary Christmas concerts and brainstorming other ways to educate families about the Scrips program.
- Trish updated website with current Benefit Auction information. We will ramp up BA advertising in January.
- Sponsorship procurement has been a little slow. We plan on hitting it hard after Christmas, hoping that donors will be more willing to give at that point.
- Julie has an idea for classroom art for each classroom.

Meeting adjourned at 8:05pm