



1.0 Opening of Regular Meeting

Board President Mary Peery called the meeting to order at 5:36 pm. Board members present were Michael Bryant, Mary Peery, Jennifer Thayer, Tracy Trussell and Ian Stout, Principal. Board Liaisons Trisha Coberly and Angie Goss were also present. Board members Daniel Filler and Michael Meyer were excused.

2.0 Adoption of Agenda

Mr. Bryant motioned to approve the agenda. Mr. Trussell seconded, and the motion carried unanimously.

3.0 Approval of Minutes

Mr. Bryant motioned to approve the minutes for the December 11, 2014 Regular Meeting; December 15, 2014 Special Meeting; December 22, 2014 Special Meeting; and January 8, 2015 Regular Meeting. Mr. Trussell seconded, and the motion carried unanimously.

4.0 Consent Agenda*

The following items, as published on the consent agenda, were adopted:

- 4.1 Final revised 2014/2015 Interim Organization Chart
- 4.2 Location for posting meeting notices
- 4.3 Student handbook modifications

**The consent agenda is approved as part of the adoption of the agenda above.*

5.0 Public Participation

5.1 Public Comment

Mrs. Cathy Ballanski, LCS Kindergarten teacher, expressed thanks to the Board for hosting the annual Staff Appreciation Party. She commented that it is an event that she and others on the staff look forward to every year and that she once again had a wonderful time.

6.0 Time of Recognition

The Loveland Classical Schools Board of Directors recognized Lea Grundy, parent volunteer, for her efforts in implementing the "I Can Tie" project in which she teachers Kindergarteners to tie their own shoes.

The Loveland Classical Schools Board of Directors recognized LCS volunteers Janelle Devlin, Rebecca Baumeister, Katherine Bryant, Denise Dicks, Jennifer Erickson, Kathy Fetzer, Janyce Johanson, Melanie Johnson, Jessica Mazzei, Julie McArthur, Jeanice Prohs, Dawn Reid, Garrett Reinhardt and James Sprague and central support staff members Jessica Anderson, Andi Farrell, Jill Johnson, Heidi Miller, Tamara Seyer and Lynette Soles for their support and dedication to the 2014 LCS Grandparents Day event.

The Loveland Classical Schools Board of Directors recognized LCS Staff Leslie McFarling, SpED Resource Teacher; Angie Youngberg, School Psychologist; Catherine Jacobson, School Counselor and 504 Coordinator; Erin Cockrell, Occupational/Physical Therapist; Jackie McKay, Paraprofessional; Jayme Santos, Paraprofessional; Merrily Fitzpatrick, MTSS Coordinator; Joy Feola, Intervention Specialist; Jason Cell, MTSS Interventionist

and Mary Carol Randall, ELD Teacher for their efforts and dedication to improve LCS' student services to meet every one of our students' educational needs.

Thank you to all for your hard work and dedication to LCS.

7.0 Reports

7.1 School Report

Submitted by Mr. Stout.

Mr. Stout reported on the following topics: daily operations, SPED/504/MTSS, evaluation process, professional climate/HR, expansion/facilities, communication and curriculum.

7.2 SAC Report

There was no SAC report submitted for this meeting.

7.3 Treasurer's Report

Submitted by Mrs. Peery.

Finance Committee Meeting minutes were submitted for December and January.

7.4 Marketing Report

There was no marketing report submitted for this meeting.

Open House results for January 14, 2015 were submitted.

7.5 Foundation Report

Submitted by Mrs. Thayer

Mrs. Thayer reported the next Foundation meeting will be Tuesday, February 24, 2015 at 6pm. January fundraising results, upcoming fundraising events, current funding requests and fulfilled funding requests were reported.

7.6 Expansion Report

Submitted by Mr. Bryant

The Expansion Committee submitted an update to their original report.

7.7 Board Development and Policy Report

There was no Board Development report submitted for this meeting.

8.0 Discussion Items

8.1 SpED Update

Submitted by Mr. Stout

Mr. Stout gave an update on the current status of SpED/504/MTSS, reporting a lot of progress in student services and noting that there have not been any concerns or complaints in this area recently. He also informed the Board that the consultant for TSD, Lucinda Hundley, contacted him and will conduct her third (of four) visits of LCS' student services program from February 19-25. The SpED team is under a new structure; the SpED Resource Teacher and 504 Coordinator are collaborating with classroom teachers to ensure that student modifications and accommodations are occurring; another training is scheduled for next week with instructional staff on accommodations and modifications, and implementation; and the MTSS team is rewriting processes to improve the referral of students for SpED testing if they qualify. Additionally, Mr. Stout is working on several MTSS deliverables for January per the TSD audit process; refining the discipline processes to ensure that students with special needs are able to access the curriculum; and continuing to meet, along with Catherine Jacobson, school counselor (504 coordinator), with Charlie Carter, TSD Executive Director of Student Services on a weekly basis.

8.2 2014-2015 Enrollment Update

Submitted by Mrs. Peery

Mrs. Peery submitted current enrollment numbers as of January 1, 2015.

8.3 Updated Board Agreement with email/social media policy

Submitted by Mr. Meyer

Mr. Meyer was unavailable for this meeting. Mrs. Peery reported that Mr. Meyer is working to update Board policies and the submitted modifications to the Board Agreement are part of that updating. The Board passed a similar policy last month based off of the Board Agreement for the Board's subcommittees and now the Board is finalizing its version with the email/social media policy addition to show the Board's strong commitment to holding itself accountable in a professional manner. Mrs. Peery then reviewed the modifications made to the Board Agreement to both bring the document into alignment with the current interim organizational structure and to include the new email and social media policy. Mrs. Peery asked if there were any questions or discussion. No further discussion was held.

8.4 Building Corporation Articles, By-Laws and Officers

Submitted by Mrs. Peery

Mrs. Peery presented the current status of the Building Corporation. The Board voted on the articles last meeting allowing the Articles for the Loveland Classical Schools Building Corporation to be filed in the office of the Colorado Secretary of State on January 9, 2015. Bylaws are complete. The final step is to file the names of the initial directors along with their terms and offices. The following individuals have agreed to be the initial directors for the Building Corporation: Trisha Coberly: President/1 year term; Angie Goss: Vice President and Secretary/2 year term; and Tracy Trussell: Treasurer/3 year term. Additionally, Mr. Trussell will be the initial school Board appointed representative. Mrs. Peery asked if there were questions or discussion. No further discussion was held.

8.5 SAC Mid-Year Survey Review

Submitted by Mr. Filler

Mr. Filler was unavailable for this meeting. Mr. Stout, also a member of the SAC committee, reviewed results from both the mid-year parent and staff surveys discussing both positive and negative results. Overall, both surveys showed positive growth in the majority of areas. The parent survey results will be shared with the LCS Staff at their next meeting; the staff survey results have already been shared.

The SAC Committee's narrative for the parent survey summarizes their analysis as follows: "The SAC has identified trends in the parent comments from the most recent parent survey. This year we acknowledge three top trends. The overall tone of the parent comments is more positive than in previous years. Parents seem to appreciate the positive steps the school is taking but there are a few areas to improve upon." The three listed areas of opportunity were more proactive communication from teachers, a different structure for teacher conferences and more computer labs/electives.

Discussion from the Board included Mrs. Peery commenting that the percentage of parents completing the survey is phenomenal compared to typical surveys; Mrs. Peery and Mrs. Thayer asking for clarity on how potential "conference cards" might be implemented and when they would be distributed; and Mr. Bryant noting that the

underlying theme on most of the parent survey's areas of opportunity were about the available bandwidth of the teachers.

The staff survey results showed that most trends were positive this year, with two areas of opportunity emerging: lack of time for teachers to complete all of their duties, attend meetings and communicate with parents; and volunteers are becoming harder to get. On the positive, three areas of improvement also emerged: an overall increase in enjoying working at LCS; the staff feels more supported by the administration; and communication from the Board has improved.

Discussion from the Board included reiterating the importance of setting clear expectations for the staff at the beginning of the year; finding better strategies to address any issues that arise; and better clarity on what is needed and how to get volunteers in those critical areas so that teachers can better focus on what is most important. Mr. Bryant offered that these topics around setting expectations and improving parent volunteering might be better suited in a work session meeting so that individuals outside the Board can speak freely to offer any ideas they might have. Mrs. Peery requested that this topic be added to the next possible work session.

8.6 Expansion

Submitted by Mrs. Peery

Mrs. Peery introduced Expansion Committee Leads Trisha Coberly and Angie Goss and turned the discussion over to them to present their latest findings. Mrs. Goss stated that the Committee had submitted its written report with an addendum of new findings to the Board. Mrs. Coberly presented new learning from that day that had not made the report. Some of those new findings included the following:

- A significant cost for street-side improvements around the Wilson property. This issue has been pushed back to the current owners for negotiations in helping to pay for a turn lane.
- The Committee received an email from our architect stating our volunteer traffic engineer he will have some time over the weekend to look at some of the issues the City has mentioned on the Wilson and Lincoln sites.
- Significant struggles with traffic continue for both sights. The team has been told that it takes a minimum of 2 weeks to do a traffic study but have not been told when any might start. Additionally, the City has up to 30 days to respond. This could delay our plans by up to 6 weeks.
- The Committee has increasing concerns about the budget and costs that continue to come in. The current budget doesn't account for attrition while costs are rising.
- The Committee has raised its priority in looking for a "turn-key option" such as a church that LCS can utilize during their off-peak times.
- Overall, the Committee is still pushing to find a viable answer.

9.0 Action Items

9.1 Updated Board Agreement with email/social media policy

Mrs. Peery motioned that the Board approve the updated Board Agreement and that each of the Board members would sign it after approval. Mr. Trussel seconded. After no discussion, the motion carried unanimously.

9.2 Building Corporation Board of Directors/Officers

Mrs. Peery motioned that the Board approve the organizational document on the Loveland Classical Schools Building Corporation along with the Articles of Incorporation and Bylaws documents as presented in the Board packet. Mr. Bryant seconded. After no discussion, the motion was approved unanimously.

Mrs. Peery motioned to appoint Trisha Coberly as President for a term of 1 year, Angie Goss as Vice President and Secretary for a term of 2 years, and Tracy Trussell as Treasurer for a term of 3 years to the Loveland Classical Schools Building Corporation. Mr. Bryant seconded. After no discussion, the motion carried unanimously.

Mrs. Peery motioned that the LCS Board of Directors appoint Tracy Trussell as the initial director to the Loveland Classical Schools Building Corporation. Mr. Bryant seconded and after no discussion, the motion carried unanimously.

9.3 Approval of bank for expansion opportunities

Mrs. Peery briefly recounted past discussion of the potential expansion loan quotes from three different banks: Home State Bank, First Bank and Advantage Bank. After the Finance Committee meeting in December, First Bank was rejected due to an uncompetitive quote and Mrs. Peery was tasked to go back to the other two to renegotiate to equitable terms. Mrs. Peery was successful in her negotiations to secure equivalent terms as follows: 80% of appraised value or project cost; 10.5 year term (6 month interest-only loan); amortized over 25 years; fixed interest rate of 3.95% for the first 5 years at which time the rate will adjust to 300 basis points over the five year Federal Home Loan Bank of Topeka fixed rate; and a loan fee of 0.5%. Mrs. Peery also noted that Home State Bank is the school's current bank.

Mrs. Peery motioned that the Board approve Home State Bank with these terms and conditions if LCS moves forward with the loan for expansion. Mr. Trussell seconded. In discussion, Mr. Trussell pointed out that the Board went after multiple sources of financing including banks and private lending, and Home State Bank came back with the best rate overall. The Board did its due diligence and the choosing of our current bank was not automatic. After discussion concluded, the motion carried unanimously.

10.0 Adjournment

At 6:54 pm, Mrs. Thayer made the motion to adjourn the meeting. Mrs. Peery seconded and the motion carried unanimously. The meeting adjourned at 6:54 pm.