



1.0 Opening of Regular Meeting

Board Vice President Joshua Dart called the meeting to order at 6:01 pm. Board members present were Ryan Blomberg, Joshua Dart, Denise Dicks, Jennifer Thayer, and Ian Stout, Principal. Board members Daniel Filler and Michael Meyer were excused due to business travel.

2.0 Adoption of Agenda

Mrs. Thayer motioned to amend the agenda to add a 9.0 Executive Session prior to Action Items, moving Action Items and Adjournment to 10.0 and 11.0 respectively. Mr. Blomberg seconded, and the motion carried unanimously.

3.0 Approval of Minutes

Mrs. Dicks motioned to approve the minutes for the February 11, 2016 Regular Meeting as presented. Mrs. Thayer seconded, and the motion carried unanimously.

4.0 Consent Agenda

No items were submitted for the consent agenda.

5.0 Public Participation

5.1 Public Comment

Mr. David Bourne, Highmark School Development, introduced himself to the board and spoke on behalf of Highmark School Development and their desire to maintain a relationship with Loveland Classical Schools.

6.0 Time of Recognition

The Loveland Classical Schools Board of Directors recognized individuals who worked hard to make tremendous impact on LCS. Parent volunteers, Jeremy Elliott, Julie McArthur and Kellee Zweifel were recognized for their generosity of time and talents to the board for the efforts in helping with the annual Staff Appreciation Party held in January. Thank you all.

7.0 Reports

7.1 School Report

Mr. Stout reported on the following topics: daily operations, SPED/504/MTSS/ELD/GT, student achievement, professional climate/HR and expansion/facilities.

7.2 SAC Report

The SAC meeting minutes for February 16, 2016 were submitted.

7.3 Treasurer's Report

Finance Committee Meeting minutes were submitted for February 11, 2016. YTD financials were submitted for January 2016.

7.4 Marketing Report

The marketing committee meeting report for February 10, 2016; results from the February 3, 2016 Classical Symposium and February 9, 2016 Open House; and upcoming marketing

opportunities, including currently scheduled Classical Symposiums and Open Houses, were submitted. Updated enrollment numbers were also submitted.

7.5 Foundation Report

No approved Foundation meeting minutes were available prior to the packet submission deadline as this month's Foundation meeting was scheduled for Tuesday, February 23rd at 6pm. Continued work in preparation for the Benefit Auction was reported.

7.6 Expansion Report

The expansion committee meeting report for February 8, 2016 was submitted.

7.7 Board Development and Policy Report

There was no report submitted for the Board Development and Policy Committee.

8.0 Discussion Items

8.1 SpED Update

Submitted by Mr. Stout

Mr. Stout reported that no concerns related to ESS/SpED/504 have been relayed this school year and that Ms. Hundley's report of her independent review of LCS' ESS program has been received. Ms. Hundley found that LCS has a functional and compliant MTSS process as well as she noted improvement related to the general culture and in parent responses related to ESS. Ms. Hundley met with Mr. Stout, Mrs. Thayer, and Mrs. Peery (former BOD President) to review her report on Monday, January 25, 2016 and after that review, Mr. Stout followed up with Dr. Stan Scheer, TSD Superintendent, and Ms. Charlie Carter, TSD Executive Director of Student Services to review and discuss the same report. Further, Mr. Stout provided the TSD Board an overview of the ESS independent review findings during public comment at their 2/17 Board meeting. During Mr. Stout's address to the board, he offered to meet individually and share the review with them in more detail. As of Mr. Stout's submitted report, no TSD board members have responded for more information.

Mr. Stout continues to meet bi-weekly with Ms. Charlie Carter, TSD Executive Director for Student Services, for continued collaboration, and continues to attend LCS' SpED/IEP weekly team meetings. Continued growth and progress in LCS' ESS program is a major priority for LCS' board and administration to ensure that LCS is achieving its goal of meeting the educational needs of all its students.

8.2 2014/15 PARCC State Testing Data Report

Submitted by Mr. Stout

The board reviewed the 2014/15 PARCC State Testing Data Report. Efforts led by Assistant Principal Pete Boylan are in progress to finalize preparations for this year's PARCC State Testing as well.

8.3 First Semester (2015/16) Literacy and READ Data Report

Submitted by Mr. Stout

The board reviewed the First Semester (2015/16) Literacy and READ Data Report.

8.4 Annual Meeting

Submitted by Mrs. Dicks

Respectfully submitted by:

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Jennifer Thayer, Board Secretary

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Mrs. Dicks updated the board on preparations for the 2016 Annual Meeting and status of candidates. The applicant deadline is March 1, 2016 and so far, one candidate has applied.

Prior action items were reviewed with the following results:

- Mr. Dart reached out to the Charter League for any best practices around board elections. *Mr. Dart received no response after reaching out more than once.*
- Mr. Stout followed up with staff to research and inform the board on the number of eligible members to determine quorum. *Mrs. Dicks received the requested information a few months back to get an idea of the preliminary number of ballots needed to determine quorum. Mrs. Dicks requested final numbers as of March 7, 2016, the deadline needed in order to be able to finalize election information prior to it being sent out to parents for absentee voting starting March 15th.*
- Mrs. Thayer followed up on the discussion as to whether the election needed to be an operational responsibility that needed to be carried out by LCS staff. The previous discussion centered around any potential privacy issues if parent volunteers were used to validate and count ballots. After consultation with legal, *it was determined that there were no privacy concerns to use members of the Board Election Committee, whether these individuals were parents or staff. It was recommended that these volunteers sign a confidentiality agreement as is LCS' current standard procedure.*

8.5 Review of Board Subcommittee Assignments and Responsibilities Submitted by Mr. Filler

With the addition of board member Ryan Blomberg, the board reviewed current subcommittee liaison assignments and responsibilities to determine if any changes should be made. *It was decided that since Mr. Blomberg's skill set aligns more closely with the efforts of the Marketing Committee, Mr. Blomberg would transition to become the Marketing Committee liaison over the next several months. Additionally, Mrs. Thayer would transition out of the role of Marketing Committee liaison, but would continue in her current role as Foundation liaison.*

8.6 Coffee with Mr. Stout and the Board Submitted by Mrs. Thayer

The board discussed who would attend the next Coffee with Mr. Stout and the Board on March 4th. March 4th is also the spring Board Visitation Day. *Mrs. Dicks is scheduled to attend the March meeting. Due to a last minute business commitment, Mr. Filler was not able to attend the February 5, 2016 meeting as noted in the previous minutes. Mrs. Thayer and Mr. Blomberg attended in his place.*

8.7 Board Calendar Submitted by Mrs. Thayer

The board briefly reviewed the upcoming month's task on the board calendar and was asked to review monthly for any items assigned to board position or liaison assignment.

At 7:19, Mrs. Thayer motioned to take a 5 minute break. Mr. Blomberg seconded the motion. With no discussion, the motion was approved unanimously.

Respectfully submitted by:

Jennifer Thayer, Board Secretary

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At 7:26, Mr. Dart called the meeting back in to session. Roll call was taken. Members present included Mr. Blomberg, Mr. Dart, Mrs. Dicks, Mrs. Thayer, and Mr. Stout, Principal. Members Mr. Filler and Mr. Meyer were excused due to business travel.

9.0 Executive Session pursuant to C.R.S. 24-6-402(4)(a) and (e)

Pursuant to C.R.S. 24-6-402(4)(a) the Board entered Executive Session to discuss potential real or personal property purchase, lease or sale, and negotiation strategy and instructing negotiators for potential contract negotiations.

- 9.1 At 7:27 pm a motion was made by Mr. Dart for the Board to move in to executive session pursuant to C.R.S. 24-6-402(4)(a) and (e) to discuss potential real or personal property purchase, lease or sale as well as negotiation strategy and instructing negotiators for potential contract negotiations. Mrs. Thayer seconded the motion and the motion was approved unanimously. Mr. Ian Stout and Mr. Pete Boylan, LCS Assistant Principal, remained in the executive session by invitation from the board. At 8:02 pm, Mr. Dart made the motion to exit Executive Session. Mrs. Dicks seconded the motion and it carried unanimously.
- 9.2 At 8:05 pm the Board moved back in to public session and roll call was conducted. Present were Mr. Blomberg, Mr. Dart, Mrs. Dicks and Mrs. Thayer. Also present was Principal Ian Stout. Mr. Filler and Mr. Meyer were excused.

10.0 Action Items

10.1 Initial Cost of Project/Budget Adjustments

Mr. Dart presented to the board the Finance Committee's recommendation to approve initial cost of project and budget adjustments as follows:

- Initial outlay of \$50,000 for the initial planning of the project with the anticipation but not guarantee that these funds will be reimburse by the Building Corporation once the Bonds are issued.
- \$1,850 for Capital Campaign Feasibility Study.
- \$10,000 increase in Board Legal Services.
- \$1,850 and \$10,000 to be transferred out of Operating Reserves to cover budget changes.

Mrs. Thayer moved that the board approve the recommendations as submitted by the Finance Committee for the initial cost of project and budget adjustments. These recommendations are as above. Mr. Blomberg seconded. After no discussion, the motion carried unanimously.

10.2 Board Election Policy

The board discussed proposed modifications to the board elections policy (BBB.2_LCS) to allow for voting using electronic means other than fax and email only. This proposal stemmed from a discussion at the February 11, 2016 meeting in which board members inquired whether use of an online tool to collect voting, but still verifying by hand, would be allowed under Colorado law. After legal consultation, using an online tool is allowable per State Statute; however, the current LCS Board Elections Policy did not allow other than through in-person, fax or email. The proposed modifications to the policy language are from consultation with legal and would allow for other electronic means as well. After all questions were answered satisfactorily for all board members, *Mr. Blomberg moved that the board approve modifications to the board elections policy (BBB.2_LCS) as submitted. Mrs.*

Respectfully submitted by:

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Dicks seconded and the motion carried unanimously. After the motion carried, Mrs. Thayer, as Board Secretary, signed and dated the updated policy. The updated policy was uploaded to the LCS website on Friday, February 26, 2016.

10.3 Board Reimbursement Resolution

Mr. Dart presented to the board the Finance Committee's recommendation to approve the submitted Board Reimbursement Resolution. *Mrs. Thayer moved that the board approve the Board Reimbursement Resolution as submitted. Mrs. Dicks seconded and the motion carried unanimously. After the motion carried, Mr. Dart and Mrs. Thayer signed the resolution. The resolution was filed with the LCS Business Office on Friday, February 26, 2016.*

11.0 Adjournment

At 8:09 pm, Mrs. Dicks moved to adjourn the meeting. Mr. Blomberg seconded and the motion carried unanimously. The meeting adjourned at 8:10 pm.