

Loveland Classical Schools  
Board Regular Meeting Minutes  
May 19, 2016 – 6:00 p.m.



### **1.0 Opening of Regular Meeting**

*Board Secretary Jennifer Thayer called the meeting to order at 6:04 pm. Board members present were Denise Dicks, John Lehner, Jennifer Thayer and Ian Stout, Principal. Board member Joshua Dart was excused due to business travel. Board member Daniel Filler was excused due to illness.*

### **2.0 Adoption of Agenda**

*Mrs. Thayer motioned to amend the agenda to remove item 12.0 Executive Session pursuant to C.R.S. 24-6-402(4)(f) from the agenda. Mr. Lehner seconded, and the motion carried unanimously. Item 12.0 Executive Session pursuant to C.R.S. 24-6-402(4)(f) was removed from the agenda.*

### **3.0 Approval of Minutes**

*Mrs. Thayer motioned to approve the minutes for the April 25, 2016 Regular Meeting as presented. Mrs. Dicks seconded, and the motion carried unanimously.*

### **4.0 Consent Agenda\***

*No items were submitted for the consent agenda.*

### **5.0 Public Participation**

#### **5.1 Public Comment**

There was no public comment.

### **6.0 Time of Recognition**

The Loveland Classical Schools Board of Directors recognized individuals who worked hard to make tremendous impact on LCS. The individuals recognized were as follows:

- LCS art teacher Danielle Ray: Demonstration of LCS' core virtues in her work to organize and lead the acquisition of student art decorations for the Benefit Auction each year;
- LCS art teacher Zach Feldman: Demonstration of LCS' core virtues in his work to organize and mentor high school art students to create and donate their work to the Benefit Auction each year for the student art auction;
- LCS part-time kindergarten teacher Cathy Ballenski: Demonstration of LCS' core virtues in her work to coordinate the Staff Appreciation Letters project via the students of LCS; and
- LCS history teacher Kathy Miller: Demonstration of LCS' core virtues in her work to once again organize and lead the Civil War Ball and Reenactment for LCS students and families.

Additionally recognized were LCS' 2015-2016 graduates and their parents.

### **7.0 Executive Session pursuant to C.R.S. 24-6-402(4)(a), (b) and (e)**

Pursuant to C.R.S. 24-6-402(4)(a), (b) and (e) the Board entered Executive Session for legal advice and to discuss potential real or personal property purchase, lease or sale, and negotiation strategy and instructing negotiators for potential contract negotiations.

- 7.1 At 6:24 pm a motion was made by Mrs. Thayer for the Board to move in to executive session pursuant to C.R.S. 24-6-402(4)(a), (b) and (e) to discuss potential real or personal property purchase, lease or sale, negotiation strategy and instructing negotiators for potential contract

---

Respectfully submitted by:

Board Adopted: 7/21/2016

Jennifer Thayer, Board Secretary

Page 1/4

negotiations, as well as invite Mr. Eric Hall, LCS legal counsel (via phone), Mr. Rick Boos, LCS CFO, and Mr. Ian Stout, LCS Principal, to join the executive session. Mr. Lehner seconded the motion and the motion was approved unanimously. Mr. Filler and Mr. Dart joined the Executive Session via phone. Mr. Boos and Mr. Stout remained in the executive session by invitation from the board. Mr. Hall was delayed and did not make the phone conference.

7.2 At 7:09 pm, Mrs. Thayer made the motion to exit Executive Session. Mrs. Dicks seconded the motion and it carried unanimously.

7.3 At 7:11 pm the Board moved back in to public session and roll call was conducted. Present were Mr. Dart (via phone), Mrs. Dicks, Mr. Filler (via phone), Mr. Lehner and Mrs. Thayer. Also present was Principal Mr. Ian Stout. Board member Mr. Filler excused himself from the rest of the meeting due to illness and hung up. Mr. Dart remained on the phone to listen for as long as he was able while traveling.

## **8.0 Reports**

### **8.1 School Report**

Mr. Stout reported on the following topics: daily operations, student achievement, SPED/504/MTSS/ELD/GT, staffing and professional development, and expansion/facilities.

### **8.2 SAC Report**

SAC Meeting minutes were submitted for April 26, 2016.

### **8.3 Treasurer's Report**

Finance Committee Meeting minutes were submitted for May 12, 2016. YTD financials were submitted for April 2016.

### **8.4 Marketing Report**

The marketing committee meeting report for May 11, 2016; results from the May 11, 2016 Open House; and upcoming marketing opportunities were submitted. Updated enrollment numbers as of May 1, 2016 were also submitted.

### **8.5 Foundation Report**

No approved meeting minutes were available due to the April meeting being cancelled. A synopsis of Foundation activities including the support of Staff Appreciation Week, the upcoming Golf Tournament, Benefit Auction results and approved funding requests were submitted. Also noted was the completion and acceptance of the Foundation's Colorado Charitable Solicitation Filing.

### **8.6 Expansion/OAC Report**

A summary from the 5/12/16 OAC meetings was submitted.

### **8.7 Board Development and Policy Report**

The 2015-16 Board Training report updated through May 15, 2016 was submitted. Board members were reminded to report to Mrs. Dicks any board training that is attended.

## **9.0 Blomberg Letter of Resignation**

Mr. Ryan Blomberg's resignation letter was submitted and read. The board thanks Mr. Blomberg for his time, dedication and service to LCS.

## **10.0 Discussion Items**

### **10.1 Sped Update**

Mr. Stout reported that he continues to meet with Mr. Bob Jantzen, District Coordinator, and Ms. Charlie Carter, Executive Director of Student Services on a regular basis and no concerns related to ESS/SpED/504 have been relayed this school year. Staff continues to monitor ESS student progress,

---

Respectfully submitted by:

Board Adopted: 7/21/2016

Jennifer Thayer, Board Secretary

Page 2/4

and Mr. Stout and Ms. Carter are coordinating LCS' student services staffing for next school year. Mr. Stout is also coordinating with District on enrollment of students with IEPs in to LCS next year.

MTSS continues to provide targeted intervention and progress monitoring for students who need additional assistance, and has begun assessment of students who would need additional assistance next school year. LCS is also looking to expand FTE for more breadth of coverage K-12 next year. Instructional staff is doing a tremendous job prioritizing quality instruction to all learners at LCS, and LCS will continue to focus on this area for continued progress.

#### 10.2 Periodic Review of Progress Update

Mr. Stout presented that he has reached out to TSD about the periodic review of progress and requested a list of any documentation that they would like to review. An informal meeting has been set up for May 26, 2016 with Dr. Crespo to discuss LCS' periodic review and whether any documentation will be required. Mr. Stout is proactively pulling together similar information to what was requested last year in preparation of the meeting. With Mr. Filler scheduled to be out of town on business on May 26, Mrs. Thayer will represent the board in his place at the meeting.

#### 10.3 Board Dashboard of Operations

The board reviewed the latest submission of the board dashboard of operations submitted by Mr. Stout.

#### 10.4 High School Credit for Middle School Geometry Courses Proposal

Mr. Stout presented Administration's proposal for high school credit for middle school geometry courses to the board. The proposal would allow LCS students who complete geometry in their 8<sup>th</sup> grade year to receive credit for that class in LCS' high school. This is common in other TSD schools and schools throughout the state. At this time, geometry math credit will be the only class with this concession. The board discussed the proposal and asked a number of clarifying questions. After all questions were answered satisfactorily, the discussion ended. The proposal will be voted on in 11.1 in Action Items.

*At 7:31 pm, Mr. Dart excused himself via phone from the meeting.*

#### 10.5 SAC End-of- Year Staff Survey Report

The board reviewed the SAC End-of-Year Staff Survey Report prepared by the SAC committee and presented by Mr. Stout. The discussion was very interactive between Mr. Stout and the board, discussing the results and learnings. The final report will be shared with the LCS staff.

#### 10.6 Modification to BFS Contract Proposal

The board reviewed the proposed modification to the school's contract with BFS for fiscal year 2016 as approved and recommended by the Finance Committee. The proposed modification is for additional time spent by LCS CFO Rick Boos in working on expansion and bonding activities outside his original contract.

#### 10.7 High School Letter Jacket Proposal

Mr. Stout presented a proposal for LCS staff for high school letter jackets to the board. The proposal initially includes options to letter in academics, fine arts and athletics, with a possible addition of virtuous character if a quantifiable measurement can be determined. The board discussed the proposal and offered suggestions for clarifications, however the board determined this was operational and was not under the domain of the board's charter for policy-making and strategic direction. To that end, the board decided that the proposal should be sent back to the team working on it with the board's support for further development and implementation. The board was

appreciative that the team presented the proposal to the board, and the board offered to be a sounding board for the next iteration if the team so desired.

#### 10.8 CDE's 2015 LCS School Information Report

Mr. Stout presented the CDE 2015 LCS School Information Report to the board.

#### 10.9 Staff and Student Handbook Changes

The board tasked Mr. Stout and his team to identify any language that needs changed for the staff and student handbooks, and to submit those policy changes back to the board. Additionally, the board asked if a staff member might be available during the summer to help review and recommend back to the board any current board policies that need to be updated to reflect staff and student handbook language, as well as any additional policies that might need to be created, updated or modified to cover any known gaps.

#### 10.10 Board Calendar

The board briefly reviewed the board calendar for any upcoming tasks.

#### 10.11 Board Self-Evaluation

Mrs. Dicks presented the plan for board self-evaluation this year. The board will use the same format as last year for this year, but Mrs. Dicks would like to look at the possibility of adding more to the process to include reviewing of progress towards the strategic plan for next year. *Mrs. Dicks will send out the self-evaluation form via email to all current board members as well as Mr. Stout. All current board members have the action item to complete their self-evaluation and return to Mrs. Dicks by the deadline she includes in the email so that she can consolidate the information prior to our next work session. Mr. Stout was also asked to complete the self-evaluation of the board from his perspective and submit to Mrs. Dicks.*

### **11.0 Action Items**

#### 11.1 High School Credit for Middle School Geometry Courses Proposal

*Mrs. Dicks moved that the board approve the high school credit for middle school geometry courses proposal as submitted by Administration. Mr. Lehner seconded and the motion carried unanimously.*

#### 11.2 High School Letter Jacket Proposal

The board did not vote on this proposal per discussion above in 10.7.

#### 11.3 Modification to BFS Contract Proposal

*Mrs. Thayer moved that the board approve the modification to the BFS Contract Proposal as submitted by Administration and the Finance Committee. Mr. Lehner seconded and the motion carried unanimously.*

#### 11.4 Colotrust Account Proposal

Mr. Boos presented a proposal recommended by the Finance Committee to open a Colotrust Account and move some of the school's funds to it from our current bank. This is an investment used by many charter schools and districts, including TSD. It is a very safe investment that meets all the requirements of governmental investments and currently offers almost 3 times the interest as our current account. The board discussed asking questions as needed. After all questions were answered satisfactorily, *Mr. Lehner moved that the board approve the Colotrust Account proposal as submitted by the Finance Committee. Mrs. Thayer seconded and the motion carried unanimously.*

### **12.0 Adjournment**

*At 10:11 pm, Mrs. Thayer moved to adjourn the meeting. Mr. Lehner seconded and the motion carried unanimously. The meeting adjourned at 10:11 pm.*

---

Respectfully submitted by:

Board Adopted: 7/21/2016

Jennifer Thayer, Board Secretary

Page 4/4