

Loveland Classical Schools
Board Regular Meeting Minutes
September 22, 2016 – 6:00 p.m.



1.0 Opening of Regular Meeting

Board Vice President John Lehner called the meeting to order at 6:03 pm. Board members present were Joshua Dart, Denise Dicks, John Lehner, Jennifer Thayer and Ian Stout, Principal. Board member Daniel Filler was excused due to business travel.

2.0 Adoption of Agenda

Mr. Dart motioned to approve the agenda as submitted. Mrs. Dicks seconded, and the motion carried unanimously.

3.0 Approval of Minutes

Mrs. Thayer motioned to approve the minutes for the August 10, 2016 Special Meeting and August 10, 2016 Regular Meeting as submitted. Mr. Dart seconded, and the motion carried unanimously.

4.0 Consent Agenda

Mrs. Thayer motioned to approve the consent agenda. Mr. Lehner seconded, and the motion carried unanimously. Items on the consent agenda included:

- 2016-2017 Employee Handbook
- Lottery Process Modifications

5.0 Public Participation

5.1 Public Comment

There was no public comment.

6.0 Time of Recognition

The Loveland Classical Schools Board of Directors recognized individuals who worked hard to make tremendous impact on LCS. The individuals recognized were as follows:

- Steven Schmidle: parent volunteer for his time and dedication in serving for three and a half years on the Finance Committee. Mr. Schmidle's tenure began in November 2012 until recently when he stepped down due to shift time commitments. During his time on the Finance Committee, Mr. Schmidle provided valuable input during an important time that the school was considering growth and expansion possibilities.
- Mike and Brett Bryant: LCS parent and student for displaying LCS' key virtues of service and generosity by taking the initiative to mow the grass area to the north of LCS' Main Campus prior to school starting this year to provide more play area for LCS students during recess and PE classes.
- LCS 2nd Annual Golf Tournament volunteers for their efforts in organizing and executing on a successful event which raised \$3000 while also providing outreach and publicity for LCS. The volunteers recognized were as follows: Lea Grundy, Mark Grundy, Merrily Fitzpatrick, Tami, Cora, Railler and William Wiltz, Lanay Swanson, Wyatt Swanson, Kathy Fetzer, Will Fetzer, Zia Ziebell, Tamara Seyer, Jessica Anderson, Trisha Coberly and Julie McArthur.

7.0 Financial Training

LCS CFO Rick Boos presented the annual financial training to the board.

Respectfully submitted by:

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8.0 Reports

8.1 School Report

Mr. Stout reported on the following topics: daily operations, student achievement, SPED/504/MTSS/ELD/GT, UIP, staffing/professional development, and expansion/facilities.

8.2 SAC Report

SAC meeting minutes were submitted for September 13, 2016.

8.3 Treasurer's Report

Finance Committee Meeting minutes were submitted for August 25, 2016 and September 16, 2016. YTD Financials were submitted for July 2016 and August 2016.

8.4 Marketing Report

The marketing committee meeting report for September 15, 2016; results from the August 9, 2016 Open House; and upcoming marketing opportunities were submitted. Updated enrollment numbers as of September 1, 2016 were also submitted.

8.5 Foundation Report

A Foundation Board update was submitted from LCS Foundation Board President Danielle McCormick. A list of recently approved Foundation funding requests was also submitted.

8.6 Expansion/OAC Report

Meeting notes from the 9/16/16 OAC meeting were submitted.

8.7 Board Development and Policy Report

No report was submitted for the Board Development and Policy Committee.

9.0 Discussion Items

9.1 SpED Update

Mr. Stout reported that ESS services are up and running with 30 students at LCS receiving support through an IEP. As part of LCS' purchase services and fully-insured model in our charter contract, TSD will provide support for school psychologist needs as needed but was unable to fill the FTE for LCS' site. There is a shortage of school psychologists through District and State.

Mr. Stout also reported that during summer staff in-service professional development on instruction and support of students with disabilities was provided in coordination with Ms. Charlie Carter, TSD Executive Director for Student Services, and student share sheets of accommodation and modification information was provided and reviewed with instructional staff. Mr. Stout continues to participate in weekly ESS team meetings and is coordinating with Ms. Carter regarding district's enrollment process for students with disabilities. No concerns related to LCS' ESS services have been reported.

9.2 Student Handbook Modifications

Mr. Stout presented Student Handbook modifications as recommended by Administration. The board discussed and provided feedback and minor language suggestions.

At 9:30pm, Mr. Dart motioned to take a 10 minute break. Mr. Lehner seconded and the motion carried unanimously. At 9:37pm, Mr. Lehner called the board back in to session and roll call was conducted. Present were Mr. Dart, Mrs. Dicks, Mr. Lehner, Mrs. Thayer and Mr. Stout. Mr. Filler was excused due to business travel.

9.3 LCS Groundbreaking Ceremony

Mr. Stout briefly updated the board on plans for the LCS groundbreaking ceremony scheduled for Saturday, September 24, 2016.

Respectfully submitted by:

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9.4 Staff Appreciation Party

Mrs. Dicks briefly updated the board on reserving of the Deveraux Room for the Staff Appreciation Party scheduled for Saturday, January 28, 2017.

9.5 Board Self-Evaluation

The board briefly discussed the status of the board self-evaluation process.

9.6 Board Calendar

The board briefly reviewed the board calendar and upcoming activities.

10.0 Action Items

10.1 2016-17 Student Handbook Updates

Mrs. Thayer moved that the board approve the student handbook modifications as recommended by Administration and amended by the board. Mrs. Dicks seconded and after no further discussion, the motion carried unanimously. The final version of the staff handbook modifications as amended by the board will be submitted to the consent agenda for October.

11.0 Adjournment

At 10:06 pm, Mr. Lehner moved to adjourn the meeting. Mrs. Thayer seconded and the motion carried unanimously. The meeting adjourned at 10:06 pm.