

Loveland Classical Schools  
Board Regular Meeting Minutes  
October 20, 2016 – 5:00 p.m.



### **1.0 Opening of Regular Meeting**

*Board Vice President John Lehner called the meeting to order at 5:04 pm. Board members present were Joshua Dart, Denise Dicks, John Lehner, Jennifer Thayer and Ian Stout, Principal. Board member Daniel Filler was excused due to business travel.*

### **2.0 Adoption of Agenda**

*Mrs. Dicks motioned to amend the agenda to insert an executive session pursuant to C.R.S. 24-6-402(4)(f) (I & II) regarding a personnel matter at 10.0, moving adjournment to 11.0. Mrs. Thayer seconded, and the motion carried unanimously.*

### **3.0 Approval of Minutes**

*Mrs. Thayer motioned to approve the minutes for the September 22, 2016 Regular Meeting as submitted. Mrs. Dicks seconded, and the motion carried unanimously.*

### **4.0 Consent Agenda**

*Mrs. Thayer motioned to approve the consent agenda. Mr. Lehner seconded, and the motion carried unanimously. Items on the consent agenda included:*

- 2016-2017 Student Handbook
- Teacher Highly Qualified Status Update

### **5.0 Public Participation**

#### *5.1 Public Comment*

Tiffany Elliott, LCS parent, spoke in support of requesting LCS Administration to consider splitting its campuses as K-6/7-12.

Jeremy Elliott, LCS parent, spoke in support of requesting LCS Administration to consider splitting its campuses as K-6/7-12.

Nina Babcock, LCS parent, spoke in support of requesting LCS Administration to consider splitting its campuses as K-6/7-12.

Melissa Tychsen, LCS parent, spoke in support of requesting LCS Administration to consider splitting its campuses as K-6/7-12.

### **6.0 Time of Recognition**

The Loveland Classical Schools Board of Directors recognized individuals who worked hard to make tremendous impact on LCS. The individuals recognized were as follows:

- Cathy Ballenski, LCS part-time kindergarten teacher, for her time and dedication to LCS and over the summer to prepare and submit a grant proposal to Farmer's Insurance for playground improvements. Mrs. Ballenski's efforts resulted in her winning a grant for \$2,500 to purchase musical playground equipment for LCS. Thank you.
- Danielle McCormick, Jessica Stimmel, Sheilah Juelfs, Jeanice Prohs and Katherine Bryant, outgoing LCS Foundation Board members for their selfless dedication of time and talents, all on a volunteer basis, to raise over \$125,000 for LCS to fund numerous classroom and school-wide celebrations and activities. Collectively, these volunteers dedicated over 15 years of service to LCS. Thank you.

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Respectfully submitted by:

Board Adopted: 11/17/2016

Jennifer Thayer, Board Secretary

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## **7.0 Reports**

### *7.1 School Report*

Mr. Stout reported on the following topics: daily operations, student achievement, SPED/504/MTSS/ELD/GT, UIP, staffing/professional development, and expansion/facilities.

### *7.2 SAC Report*

No SAC meeting was held prior to this board meeting so no minutes were submitted.

### *7.3 Treasurer's Report*

Finance Committee Meeting minutes were submitted for October 13, 2016. YTD Financials were submitted for September 2016 as well as the 2015-2016 Accreditation Report to be submitted to the State pursuant to C.R.S. 22-30.5-112(7).

### *7.4 Marketing Report*

No marketing committee meeting was held prior to this board meeting so no minutes were submitted. The marketing dashboard; results from the October 11, 2016 Open House; and upcoming marketing opportunities were submitted. Updated enrollment numbers as of October 14, 2016 and a flyer for the High School Curriculum Night were also submitted.

### *7.5 Foundation Report*

The minutes for the September 27, 2016 and October 10, 2016 Foundation Board meeting minutes were submitted. Submitted as part of the September 27, 2016 meeting minutes was the approved Loveland Classical Schools Foundation Purchasing Policies and Procedures document.

The board would like to thank the outgoing Foundation Board members for their time, dedication and service to LCS: Danielle McCormick, President; Jessica Stimmel, Vice President; Sheilah Juelfs, Treasurer; Jeanice Prohs, Secretary and Katherine Bryant, Chair.

### *7.6 Expansion/OAC Report*

Meeting notes from the 10/14/16 OAC meeting were submitted.

### *7.7 Board Development and Policy Report*

No report was submitted for the Board Development and Policy Committee. Information for a training opportunity was submitted instead.

## **8.0 Discussion Items**

### *8.1 SpED Update*

Mr. Stout reported that ESS services are up and running with 30 students at LCS receiving support through an IEP. Mr. Stout also reported that he continues to meet with Ms. Charlie Carter, TSD Executive Director for Student Services, twice a month and she continues to relay that she has not received, nor does she have any concerns related to LCS' student services and special education program, and ESS services continue without issue. TSD remains short on school psychologists in the District and LCS does not currently have a school psychologist assigned to the school. TSD provides a school psychologist as needed.

### *8.2 LCS Growth Plan and Elementary/Middle School/High School Grades*

Mr. Stout presented LCS's plan to implement its K-12 model for the 2017/18 school year. The plan anticipates three tracks in grades K-6, two tracks in grades 7-9 and one track in grades 10-12. Grades K-5 will be served at the elementary school at LCS' Main Campus at 14<sup>th</sup> St. SW. Grades 6-12 will be served at the new campus at 29<sup>th</sup> and Wilson. Mr. Stout also gave historical/background information and rationale as to why Administration has chosen to implement the K-5/6-12 split.

### 8.3 LCS 2016 School Performance Framework

Mr. Stout presented LCS' 2016 School Performance Framework report.

### 8.4 LCS 2015/16 PARCC Testing Data Report

Mr. Stout presented LCS' 2015/16 PARCC Testing Data report.

### 8.5 Draft of LCS 2016 Unified Improvement Plan

Mr. Stout presented a draft of the LCS 2016 Unified Improvement Plan.

### 8.6 State of the School Meeting

The board discussed the format and content for the State of the School Meeting to be held on Monday, October 24, 2016 at 6pm. *Board members are to get revision suggestions to Mr. Stout as soon as possible for integration in to the presentation deck.*

### 8.7 Board Calendar

The board briefly reviewed the board calendar and upcoming activities.

### 8.8 Board Subcommittee Process

The board discussed the board subcommittee process and board members were reminded to work with their respective subcommittees to work through the process for this school year.

### 8.9 Friday Coffee and Board Visitation Day

The board discussed who will attend the Friday Coffee on November 4, 2016. Mr. Lehner will attend. The board was also reminded that the first Board Visitation Day for the year is Friday, November 4 2016 as well. Board members are encouraged to attend if possible.

## 9.0 Action Items

### 9.1 Credit Card Approval for High School Assistant Principal

The Finance Committee has recommended to the board to approve a credit card with a credit limit of \$1000 to be issued to High School Assistant Principal John Kaufman. *Mr. Dart moved that the board approve a credit card with a limit of \$1,000 for Mr. John Kaufman, High School Assistant Principal, as recommended by the Finance Committee. Mrs. Thayer seconded and after no further discussion, the motion carried unanimously.*

## 10.0 Executive Session pursuant to C.R.S. 24-6-402(4)(f)(I & II)

Pursuant to C.R.S. 24-6-402(4)(f) (I & II) the Board entered Executive Session to discuss a personnel matter.

10.1 *At 6:47 pm a motion was made by Mrs. Thayer for the Board to move in to executive session pursuant to C.R.S. 24-6-402(4)(f)(I & II) to discuss a personnel matter as well as invite LCS Principal Mr. Ian Stout and LCS Elementary Assistant Principal Mr. Boylan to join the executive session. Mrs. Dicks seconded the motion and the motion was approved unanimously. Mr. Stout and Mr. Boylan remained in the executive session by invitation from the board. Mr. Filler was excused due to business travel.*

10.2 *At 7:17 pm, Mr. Stout left Executive Session to attend the Hunter's Run HOA meeting.*

10.3 *At 7:56 pm, Mr. Dart made the motion to exit Executive Session. Mrs. Dicks seconded the motion and it carried unanimously.*

At 7:56 pm the Board moved back in to public session and roll call was conducted. Present were Mr. Dart, Mrs. Dicks, Mr. Lehner and Mrs. Thayer. Mr. Filler was excused due to business travel.

## **11.0 Adjournment**

*At 7:56 pm, Mrs. Thayer moved to adjourn the meeting. Mr. Lehner seconded and the motion carried unanimously. The meeting adjourned at 7:56 pm.*