

Loveland Classical Schools
Board Regular Meeting Minutes
March 28, 2017 – 8:15 p.m.



1.0 Opening of Regular Meeting

Board Vice President John Lehner called the meeting to order at 8:30pm. Board members present were Denise Dicks, Bruce Finger, William Hutchinson, John Lehner, Jennifer Thayer and Ian Stout, Principal. Board members Joshua Dart and Daniel Filler were excused due to illness.

2.0 Adoption of Agenda

Mr. Finger motioned to approve the agenda as submitted. Mrs. Dicks seconded, and the motion carried unanimously.

3.0 Approval of Minutes

Mrs. Thayer motioned to approve the minutes for the February 23, 2017 Regular Meeting as submitted. Mr. Finger seconded, and the motion carried unanimously.

4.0 Consent Agenda

No items were submitted for the consent agenda.

5.0 Public Participation

5.1 Public Comment

There was no public comment.

6.0 Time of Recognition

The Loveland Classical Schools Board of Directors recognized individuals who worked hard to make tremendous impact on LCS. The board recognized Rick Boos, LCS CFO, and Ian Stout, LCS Principal, for their service to LCS and efforts to find a path forward that allowed the Academy gymnasium shell and floor to be built during the first phase of construction, enabling use for PE classes.

7.0 Reports

7.1 School Report

Mr. Stout reported on the following topics: daily operations, student achievement, SPED/504/MTSS/ELD/GT, staffing/professional development, and school finance, staffing and facilities expansion.

7.2 SAC Report

SAC meeting minutes for February 21, 2017 and March 21, 2017 were. The next SAC meeting is scheduled for April 18, 2017 at 7pm.

7.3 Treasurer's Report

Finance Committee Meeting minutes were submitted for March 21, 2017. YTD Financials were submitted for February 2017.

7.4 Marketing Report

The marketing committee meeting report for March 24, 2017; results from the March 8, 2017 Open House; and upcoming marketing opportunities were submitted. Updated enrollment numbers as of March 22, 2017 were also submitted.

7.5 Foundation Report

Respectfully submitted by:

Jennifer Thayer, Board Secretary

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No Foundation Board minutes were submitted as the Foundation meeting scheduled for Monday, March 20, 2017 was postponed until after the Benefit Auction on Saturday, March 25, 2017.

7.6 Expansion/OAC Report

Meeting notes from the March 15, 2017 OAC meeting was submitted.

7.7 Board Development and Policy Report

Due to a lack of candidates applying for the open membership-elected seat by the application deadline of Tuesday, March 7, 2017 at 3pm, set forth in the Notice of Annual Meeting, the Annual Meeting scheduled for Tuesday, March 28, 2017 was cancelled as required by Board Policy BBB.1_LCS, Annual Meeting of Members Policy. A Town Hall was scheduled in its place.

Also submitted was information for upcoming webinars and trainings available through the Colorado League of Charter Schools and the CDE Schools of Choice Department

8.0 Discussion Items

8.1 Student Services Update

Mr. Stout reported that he continues to meet with Ms. Charlie Carter, TSD Executive Director for Student Services, twice a month and she continues to relay that she has not received nor does she have any concerns related to LCS' student services and special education program. ESS services continue without issue. Mr. Stout also reported that MTSS and the intervention process continue to provide students with tiered-support, and LCS' ELD and GT programs remain operational and in-line with district expectations.

Additionally reported was that LCS will receive an additional 0.5 FTE from the District in SpED Resource Teacher staffing, to be allocated towards LCS' Academy (6th-12th) program, for next year due to projected student need. With this addition, LCS will have two full-time FTE, with 1.0 FTE at the Lyceum K-5 program and 1.0 FTE at the Academy 6-12 program.

8.2 Mid-Year Student Achievement Report

Mr. Stout presented the LCS Mid-Year Benchmark Data of Student Achievement Report to the Board. Aimsweb is LCS' current benchmark testing platform and is school-wide testing on national-normed scores. Take-away from the presentation was that, school-wide, Literacy and Math are trending towards meeting the 2016/17 goal of 1.5% growth over Spring 15/16, Spelling is approaching the goal of 1.5% growth over Spring 15/16, and Writing is trending slightly downward toward the same goal of 1.5% growth over Spring 15/16.

8.3 SAC Mini-Survey Report

Mr. Lehner gave a brief report on the SAC mini-surveys sent out to LCS families for follow-up to questions or concerns generated from the mid-year parent survey. Survey results have been collected but not fully analyzed yet; however, initial results show positive response in implemented changes to previously identified areas, as well as the identification of a new area to focus. *Analysis will be completed over the next month by the SAC.*

8.4 SAC Policy

The board revisited the need to modify the SAC's charter to remove grievances from its responsibility as recommended as best practice from the Colorado League of Charter Schools SAC expert, Tisha Bouwmeester. With the change in charter, the SAC will be in compliance with the current school dispute policy. However, to make this change, the SAC policy will need to be modified to remove language around grievances and anonymous email. *Mr. Lehner and Mr. Finger will work with the SAC for recommended policy language changes. Once the policy changes have been*

approved by the board, the SAC will work with the webmaster to update the language on the website accordingly.

8.5 Board Calendar

The board briefly reviewed the board calendar and upcoming activities.

8.6 Friday Coffee

The board briefly discussed who would attend the next Coffee with Mr. Stout and the Board. Mrs. Dicks and Mrs. Thayer will attend the upcoming meeting scheduled for Friday, April 14, 2017 (no school on Friday, April 7, 2017 due to parent/teacher conferences the night prior). Mr. Hutchinson and Mrs. Dicks attended on March 3, 2017.

8.7 Board Self-Evaluation

The board discussed the annual board self-evaluation and how best to do that self-evaluation this year. *Mrs. Thayer will reach out to the League to find out current best practices and bring a recommendation back to the board for this year.*

At 10:51 pm, board member, Joshua Dart, joined the meeting via phone.

8.8 Principal Evaluation

The board discussed the upcoming process for the principal evaluation and who would take lead. Also discussed was the campus split between two sites, the additional responsibilities that LCS Principal, Ian Stout, has been and will continue to take on due to the split, and how best to reflect those additional responsibilities in both his job description and title. *Mrs. Thayer will follow up with Mr. Filler on the overall principal evaluation and next steps. Mr. Dart will work with LCS CFO, Mr. Boos, in determining recommended benefits, compensation and job description changes and will report back to the board.*

At 11:08 pm, board member, Joshua Dart, left the meeting.

9.0 Adjournment

At 11:09 pm, Mrs. Dicks moved to adjourn the meeting. Mr. Lehner seconded and the motion carried unanimously. The meeting adjourned at 11:09 pm.