

## **Promotion Policy**

Promotion in the high school will consist in passing grades in core subjects (English, history, math, science), a sufficient overall GPA, and required seat time according to state law. There will be no social considerations or promotion. Students may take courses in the next grade while having to repeat courses in a grade not passed. Graduation will be awarded upon meeting the graduation requirements, to include the passing of the senior thesis. Students entering the school may be required to take competency exams to ensure accurate placement. LCS will use comprehensive exams for assessment. Students who have not reached proficiency, or cannot pass these mathematics exams may be required to repeat the course.

Promotion in the elementary school will be based upon sufficient literacy according to each grade level, passing grades in core subjects (English, history, math, science), and required seat time according to state law—not social considerations.

Promotion in the intermediate school will be based upon passing grades in core subjects (English, history, math, science), a sufficient overall GPA, and required seat time according to state law—not social considerations. Students may be allowed to repeat a course in order to pass.

### **Elementary Students**

Our primary goal at the elementary levels is solid literacy. A child cannot go on to more complex studies if he or she does not have adequate reading skills. The process for determining passing to the next grade is determined by the English Department and specified in the LCS Student Handbook. Contact your child's teacher for specifics.

The Math Department has determined math fact automaticity standards for his/her classroom that students must demonstrate by the end of the year. Contact your child's teacher for specifics.

Age is an additional criteria for placement in a specific grade level at LCS. A student must fall within district guidelines to be enrolled in a particular grade.

The teacher and administration make the final determination for promotion. The parent will be notified in advance if retention is a possibility.

### **Middle and High School students (Grades 7-12)**

It is our goal for parents, teachers, and students to work together during the year to ensure students are developing responsible work habits and achieving at passing levels. We do not

force a bell curve. For this reason a failing grade is defined as a D or an F in a subject. Students with a cumulative failing grade at year-end in any one core class will be reviewed by the faculty for retention consideration.

Students with special needs will be considered separately from this policy. Careful consideration in the development, implementation, and revision of the student's individualized education plan (IEP) or Section 504 plan over the course of the school year should prevent retention in most cases. If a student with special needs is not meeting success at grade level, any discussion about promotion and retention will include the general education team, special education or 504 staff, principal, and parents. Consideration will be given to the student's rate of progress, what factors may be impeding progress, and the impact of the disability on learning. If the lack of progress is determined to be an outcome of the disability, the student will not be retained. If the lack of progress is attributed to other factors, and it is determined that the student will be retained, a plan outlining how those factors will be addressed the following year will be immediately created. Additionally, the plan will address how instruction will be provided differently than in the unsuccessful year as the student repeats that grade.

### **Placement Testing**

Newly enrolled upper school students (grades 6-12) will be contacted by the Registrar prior to the student's first day of class to complete a math placement test. This test will help teachers in the Math Department determine proper course placement. Upon the completion of this assessment, a representative from the Math Department will contact the student's parent/guardian to notify them of the school's determination.

### **LCS Advancement Policy for an Individual Subject**

At this time, Math and English are the only individual subjects students can potentially move up or down in skill level. Please consult the LCS Student Handbook for the process to determine advancement.

LCS Policy Adopted: July 18, 2011

Revised: December 15, 2016