

Loveland Classical Schools  
Board Regular Meeting Minutes  
April 20, 2017 – 6:00 p.m.



**1.0 Opening of Regular Meeting**

*Board Vice President John Lehner called the meeting to order at 6:07pm. Board members present were Joshua Dart, Denise Dicks, Bruce Finger, John Lehner, Jennifer Thayer and Ian Stout, Principal. Board member William Hutchinson arrived at 6:33pm. Board member Daniel Filler was excused due to business travel.*

**2.0 Adoption of Agenda**

*Mr. Finger motioned to approve the agenda as submitted. Mrs. Dicks seconded, and the motion carried unanimously.*

**3.0 Approval of Minutes**

*Mrs. Thayer motioned to approve the minutes for the March 28, 2017 Regular Meeting as submitted. Mr. Finger seconded, and the motion carried unanimously.*

**4.0 Consent Agenda**

*4.1 No items were submitted for the consent agenda.*

**5.0 Public Participation**

*5.1 Public Comment*

*There was no public comment.*

**6.0 Interview of Board Candidates**

The Loveland Classical Schools Board of Directors interviewed the following individuals who submitted an application to the board for appointment to an open board seat: Jeremy Elliott, Frank McArthur, and Howard Wenger.

**7.0 2017-2018 Fiscal Year Budget**

LCS CFO, Rick Boos and LCS Principal, Ian Stout, presented the 2017-2018 fiscal year budget to the Loveland Classical Schools Board of Directors.

*At 8:14 pm a motion was made by Mr. Dart to take a 5 minute recess. Mr. Lehner seconded the motion and the motion was approved unanimously.*

At 8:20 pm, Mr. Lehner called the meeting back in to session. Roll call was conducted. Present were Mr. Dart, Mrs. Dicks, Mr. Finger, Mr. Hutchinson, Mr. Lehner, Mrs. Thayer, and LCS Principal Mr. Stout. Mr. Filler was excused due to business travel.

**8.0 Executive Session pursuant to C.R.S. 24-6-402(4)(e)**

Pursuant to C.R.S. 24-6-402(4)(e) the Board entered Executive Session to discuss 2017-2018 salary options for LCS Principal, Ian Stout.

*8.1 At 8:20 pm a motion was made by Mr. Dart for the Board to move in to executive session pursuant to C.R.S. 24-6-402(4)(e) to discuss 2017-2018 salary options for LCS Principal, Ian Stout, as well as invite LCS CFO, Mr. Rick Boos, to join the executive session. Mrs. Thayer seconded the motion and the motion was approved unanimously. Mr. Boos remained in the executive session by invitation from the board. Mr. Filler was excused due to business travel.*

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Respectfully submitted by:

Jennifer Thayer, Board Secretary

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8.2 *At 8:41 pm, Mr. Dart made the motion to exit Executive Session. Mrs. Dicks seconded the motion and it carried unanimously.*

At 8:43 pm the Board moved back in to public session and roll call was conducted. Present were Mr. Dart, Mrs. Dicks, Mr. Finger, Mr. Hutchinson, Mr. Lehner, Mrs. Thayer, and LCS Principal Mr. Stout. Mr. Filler was excused due to business travel.

## **9.0 Reports**

### *9.1 School Report*

Mr. Stout reported on the following topics: daily operations, student achievement, SPED/504/MTSS/ELD/GT, staffing/professional development, and school finance, staffing and facilities expansion.

### *9.2 SAC Report*

No SAC meeting minutes were available for submission prior to the board agenda deadline. The next SAC meeting is scheduled for April 18, 2017 at 6pm.

### *9.3 Treasurer's Report*

Finance Committee Meeting minutes were submitted for April 14, 2017. YTD Financials were submitted for March 2017.

### *9.4 Marketing Report*

No marketing meeting minutes were available for submission prior to the board agenda deadline. The next Marketing Committee meeting is scheduled for Wednesday, April 19, 2017.

Results from the April 11, 2017 Open House and upcoming marketing opportunities and school events were submitted, as well as updated enrollment numbers as of April 12, 2017.

### *9.5 Foundation Report*

No Foundation Board minutes were submitted as the next Foundation meeting is scheduled for Monday, April 17, 2017. Mrs. Dicks presented an oral report from the meeting.

### *9.6 Expansion/OAC Report*

Meeting notes from the April 13, 2017 OAC meeting was submitted.

### *9.7 Board Development and Policy Report*

LCS Administration and BOD hosted a Town Hall on Tuesday, March 28, 2017.

Also submitted was information for upcoming webinars and trainings available through the Colorado League of Charter Schools and the CDE Schools of Choice Department.

## **10.0 Discussion Items**

### *10.1 Student Services Update*

Mr. Stout reported that he continues to meet with Ms. Charlie Carter, TSD Executive Director for Student Services, twice a month and she continues to relay that she has not received nor does she have any concerns related to LCS' student services and special education program. ESS services continue without issue. Additionally, LCS is currently developing a draft schedule of service delivery for the MS/HS IEP student caseload at the new Academy campus.

### *10.2 Student Handbook Modifications*

Mr. Stout presented a proposal Administration is considering to modify the start and end times for all grade levels by 15 minutes beginning next school year. The proposed change for the Academy would begin the day at 7:40 am and end at 3:30 pm, while the Lyceum would begin at 8:00 am and

end at 3:10 pm. The proposed changes to the traffic windows at both sites have been reviewed by the City of Loveland with no objections. Although Mr. Stout submitted this item to the board for discussion, this is operational and ultimately will be decided by Administration. The board offered insights and concerns about the proposal, and suggested that a short survey be sent out to LCS families to gather further data before a decision was made. *Mr. Stout agreed to send out a survey on this topic before Administration makes the final decision.*

### *10.3 Curriculum Graduation Requirements Policy – Weighted Grading Modifications*

Mr. Stout presented to the board proposed modifications to the Curriculum Graduation Requirements Policy to clarify the 5-point GPA scale for LCS' high school's college concurrent credit classes. Mr. Lehner brought up a concern about schools on the East Coast preferring an unweighted GPA with AP or concurrent credit classes, and after discussion to better understand the concern, Mr. Stout offered that both a weighted and unweighted GPA could be added to LCS transcripts.

### *10.4 National Teacher/Staff Appreciation Day*

The board discussed National Teacher/Staff Appreciation Day which is on Tuesday, May 2nd this year. *The board will once again provide a light breakfast for the staff at both sites on May 2, 2017.*

### *10.5 Board Calendar*

The board briefly reviewed the board calendar and upcoming activities. *Additionally, the board discussed and agreed to move the next regular meeting from Thursday, May 25 to Tuesday, May 23 at 6pm to allow Mr. Filler to be able to attend.*

### *10.6 Friday Coffee*

The board briefly discussed who would attend the next Coffee with Mr. Stout and the Board. *Mr. Finger will attend the next meeting for Friday, May 5, 2017 which will be the last event for this school year. Mrs. Dicks and Mrs. Thayer attended on April 14, 2017.*

### *10.7 Board Self-Evaluation*

Mrs. Thayer updated the board on her outreach to the Colorado League of Charter Schools on board self-evaluation best practices and options. Mrs. Thayer did receive information, but had not had a chance to review it fully. *Mrs. Thayer will finish reviewing the League's information and will send a summary email out to the board with available options to move forward.*

## **11.0 Action Items**

### *11.1 2017-2018 Fiscal Year Budget*

*Mrs. Thayer moved that the board approve the 2017-2018 Fiscal Year Budget, as recommended by the LCS Finance Committee and LCS Administration. Mr. Dart seconded and after no further discussion, the motion carried unanimously.*

### *11.2 Curriculum Graduation Requirements Policy – Weighted Grading Modifications*

*Mr. Dart moved that the board approve the proposed weighted grading modifications to the Curriculum Graduation Requirements Policy, as discussed in Discussion Item 10.3 and recommended by LCS Administration, with the addendum that both a weighted and an unweighted GPA be included on LCS transcripts. Mr. Finger seconded and after no further discussion, the motion carried unanimously.*

## **12.0 Executive Session pursuant to C.R.S. 24-6-402(4)(f)**

Pursuant to C.R.S. 24-6-402(4)(f)(I & II) the Board entered Executive Session to discuss the process and plan for LCS Principal, Ian Stout's annual review.

*12.1 At 10:38 pm a motion was made by Mr. Dart for the Board to move in to executive session pursuant to C.R.S. 24-6-402(4)(f)(I&II) to discuss the process and plan for LCS Principal, Ian*

*Stout's annual review, as well as invite LCS Principal, Mr. Ian Stout, to join the executive session. Mrs. Dicks seconded the motion and the motion was approved unanimously. Mr. Stout remained in the executive session by invitation from the board. Mr. Filler was excused due to business travel.*

*12.2 At 10:52 pm, Mr. Stout was excused from the Executive Session by the board.*

*12.3 At 11:57 pm, Mr. Dart made the motion to exit Executive Session. Mrs. Thayer seconded the motion and it carried unanimously.*

At 11:57 pm the Board moved back in to public session and roll call was conducted. Present were Mr. Dart, Mrs. Dicks, Mr. Finger, Mr. Hutchinson, Mr. Lehner, and Mrs. Thayer. LCS Principal Mr. Stout was excused by the board at 10:52pm. Mr. Filler was excused due to business travel.

### **13.0 Adjournment**

*At 12:02am, Mr. Dart moved to adjourn the meeting. Mr. Lehner seconded and the motion carried unanimously. The meeting adjourned at 12:02 am.*