



1.0 Opening of Regular Meeting

Board Vice President John Lehner called the meeting to order at 6:06pm. Board members present were Joshua Dart, Denise Dicks, Bruce Finger, John Lehner, and Jennifer Thayer. Board member William Hutchinson arrived at 6:24pm. LCS Principal Ian Stout arrived at 6:31pm. Board member Daniel Filler was excused due to business travel.

2.0 Adoption of Agenda

Mr. Finger motioned to approve the agenda as presented. Mrs. Dicks seconded, and the motion carried unanimously.

3.0 Approval of Minutes

Mrs. Thayer motioned to approve the minutes for the May 23, 2017 Regular Meeting as submitted. Mr. Dart seconded, and the motion carried unanimously.

4.0 Consent Agenda

4.1 Mrs. Thayer motioned to approve the consent agenda as submitted. Mr. Lehner seconded, and the motion carried unanimously.

5.0 Public Participation

5.1 Public Comment

There was no public comment.

6.0 Reports

6.1 School Report

Mr. Stout reported on the following topics: daily operations, academic program, SPED/504/MTSS/ELD/GT, staffing/professional development, and school finance and facilities expansion.

6.2 SAC Report

SAC meetings are suspended through the summer months, and will resume at the start of the next academic year. No SAC meeting minutes available.

6.3 Treasurer's Report

Finance Committee Meeting minutes were submitted for June 17, 2017. YTD Financials were submitted for May 2017.

6.4 Marketing Report

A marketing summary was submitted in lieu of marketing meeting minutes as the next marketing meeting and Open House are scheduled for June 27, 2017. Also submitted were upcoming marketing opportunities and school events. Enrollment data was not available in time for the board agenda packet, but was given by Mr. Stout in hard-copy format at the meeting.

6.5 Foundation Report

No Foundation Board minutes or report were submitted. The next Foundation meeting is scheduled for June 22, 2017 at 6:30pm.

6.6 *Expansion/OAC Report*

Meeting notes from the June 14, 2017 OAC meeting were submitted.

6.7 *Board Development and Policy Report*

A policy update excerpt and information for upcoming webinars and trainings available through the Colorado League of Charter Schools and the CDE Schools of Choice Department were submitted.

Board Member Bruce Finger presented a board report on the “Board Fundamentals” class that he attended in June from the Colorado Department of Education. *Mrs. Thayer will add the presentation to the board’s training archives for future reference.*

7.0 Discussion Items

7.1 *Proposed 2017-2018 Board Meetings and Events Calendar*

The board reviewed and discussed the proposed 2017-2018 board meetings and events calendar submitted. The board decided to move forward with the dates as proposed, but modified the locations of the work sessions and regular meetings. *Mrs. Thayer will make the appropriate changes to the 2017-2018 board meetings and events calendar and submit for the July consent agenda.*

7.2 *Board Officer Elections*

The board discussed board officers for the 2017-2018 school year.

7.3 *Board Subcommittees and Board Liaisons*

Mrs. Thayer reported back on the research she was asked to do at the last meeting about creation and elimination of board committees. After reviewing the Colorado Revised Non-Profit Act, LCS’ bylaws, articles and board policies, and confirming with legal counsel, Mrs. Thayer reported that the board may create or eliminate board subcommittees at its discretion via resolution.

The board discussed current board subcommittees, as well as, a newly proposed Academic Affairs subcommittee. The board decided at this time to create an Academic Affairs subcommittee effective July 1, 2017. Additionally, the board discussed eliminating the board’s Expansion subcommittee around the September 2017 timeframe as, with the completion of the Academy campus, the subcommittee is no longer needed. The elimination of the Expansion subcommittee will be handled at a future date. All other board subcommittees and each’s current role were also discussed, along with the need for the board to give guidance and direction to each subcommittee for the next year. *The board plans further discussion on the structure of the board’s subcommittees at its next work session. Mrs. Thayer will send out the current board subcommittee descriptions to the board for review prior to the work session.*

At 7:03pm, Mr. Dart moved for the board to take a 15-minute break. Mrs. Dicks seconded and the motion carried unanimously.

At 7:19pm, Mr. Lehner called the meeting back in to session. Roll call was taken. The following members present were Joshua Dart, Denise Dicks, Bruce Finger, William Hutchinson, John Lehner, Jennifer Thayer and Ian Stout, Principal. Board member Daniel Filler was excused due to business travel.

7.4 *Board Retreat*

The board discussed the annual board retreat. *It was decided that the retreat would be held in September. Mr. Finger and Mr. Hutchinson will work to plan the retreat.*

7.5 Board Self-Evaluation

Mrs. Thayer updated the board on the status of the board self-evaluation. The online survey as recommended by the League has been sent out to the team for completion. *The current board is to access the online survey via the web link sent in Mrs. Thayer's email by Friday, June 23rd. Mrs. Thayer will then work with the League to analyze the data, and send out a final report to the team for discussion at a later board meeting.*

7.6 Board Transition

With Mr. Filler's and Mrs. Thayer's terms expiring June 30, 2017, necessary transition items were discussed and assigned for follow-up work to be completed in order to transfer financial authority and general knowledge to the remaining and new members of the board.

7.7 Student Services Update

Mr. Stout reported that he met with Ms. Charlie Carter, TSD Executive Director for Student Services, on June 13, and LCS remains in compliance and is effectively implementing its student services programs towards meeting the learning needs of all our students. Possible adjustments to TSD's open enrollment process and ESS staffing at LCS next year were also discussed. Plans are ongoing for LCS' ESS program for the upcoming 2017/18 school year.

7.8 2017/18 LCS Organizational Chart draft

Mr. Stout presented a proposed 2017/18 LCS organizational chart to the board. The organizational chart was discussed by the board, and recommendations given. *Mr. Stout will take the recommendations under advisement, rework the organization chart with his administrative team, and resubmit it to a future board agenda.*

8.0 Action Items

8.1 2017-2018 Board Officers

As board officers were discussed earlier under Discussion item 7.2, the following motions were made:

Mrs. Thayer moved to appoint Mrs. Barnes to the position of Board President, Mr. Lehner to the position of Board Vice President, Mr. Dart to the position of Board Treasurer, Mrs. Dicks to the position of Board Secretary, and Mr. Hutchinson to the position of Board Chair for the 2017-2018 school year. Mr. Hutchinson seconded and after no further discussion, the motion carried unanimously.

8.2 Academic Affairs Board Subcommittee Resolution

Mr. Lehner briefly reminded the board of the discussion earlier under Discussion item 7.3 regarding the creation of an Academic Affairs board subcommittee, and then read the Academic Affairs Subcommittee Creation Resolution as submitted to the board packet. After all discussion finished, *Mr. Lehner moved to approve the Academic Affairs Subcommittee Creation Resolution as submitted. Mr. Dart seconded and after no further discussion, the motion carried unanimously.*

8.3 Academy Gym Interior Expenditure Approval

Mr. Lehner briefly updated the board on two change orders approved by the LCS Building Corporation, one of which was to allocate a portion of the contingency reserves towards completion of the Academy gym interior. In addition to these reserves, the LCS Foundation donated \$50,000 from the proceeds of this year's benefit auction to the school to be used toward funding the gym floor. Because the donation was to the school, the board is required to approve the expenditure. After all discussion finished, *Mr. Lehner moved to approve the Academy gym interior expenditure as recommended from the Finance Committee. Mrs. Thayer seconded and after no further discussion, the motion carried unanimously.*

Respectfully submitted by:

Jennifer Thayer, Board Secretary

Board Adopted: 7/25/2017

Page 3/4

9.0 Executive Session pursuant to C.R.S. 24-6-402(4)(f)

Pursuant to C.R.S. 24-6-402(4)(f)(I & II) the Board entered Executive Session to discuss the annual review for LCS Principal, Ian Stout.

- 9.1 *At 8:22 pm a motion was made by Mr. Dart for the Board to enter in to executive session pursuant to C.R.S. 24-6-402(4)(f)(I&II) to discuss the annual review for LCS Principal, Ian Stout, as well as invite LCS Principal, Mr. Ian Stout, and board-elect board members, Mrs. Kim Barnes and Mr. Howard Wenger, to join the executive session. Mrs. Dicks seconded the motion and the motion was approved unanimously. Mr. Stout, Mrs. Barnes, and Mr. Wenger remained in the executive session by invitation from the board. Mr. Filler was excused due to business travel.*
- 9.2 *At 9:24 pm, Mr. Stout was excused from the Executive Session by the board. Mrs. Barnes and Mr. Wenger also left the executive session at this time.*
- 9.3 *At 9:34 pm, the board invited Mr. Stout back in to Executive Session.*
- 9.4 *At 9:35 pm, Mrs. Thayer made the motion to exit Executive Session. Mr. Finger seconded the motion and it carried unanimously.*

At 11:57 pm, the Board moved back in to public session and roll call was conducted. Present were Mr. Dart, Mrs. Dicks, Mr. Finger, Mr. Hutchinson, Mr. Lehner, Mrs. Thayer, and LCS Executive Director, Mr. Stout. Mr. Filler was excused due to business travel.

10.0 Approval of 2017-2018 Executive Director Agreement

Mr. Dart moved to approve the 2017-2018 Executive Director Agreement for Mr. Stout. Mr. Finger seconded and the motion carried unanimously.

11.0 Adjournment

At 9:48 pm, Mrs. Thayer moved to adjourn the meeting. Mr. Finger seconded and the motion carried unanimously. The meeting adjourned at 9:48 pm.