

Loveland Classical Schools
Board Regular Meeting Minutes
February 22, 2018, 6:00 p.m.



1.0 Opening of Regular Meeting

Board Chairman Howard Wenger called the meeting to order at 6:02 pm. Board members present were Kim Barnes, John Lehner, Howard Wenger, Bruce Finger and Denise Dicks. Ian Stout, Executive Director as well as Lyceum Principal, Pete Boylan and Literacy Coach, Amanda Worrell were also present.

2.0 Adoption of Agenda

Mr. Finger motioned to approve the agenda. Mrs. Barnes seconded, and the motion carried unanimously.

3.0 Consent Agenda

Mr. Lehner motioned to approved the Consent Agenda. Mrs. Barnes seconded, and the motion carried unanimously.

3.1 Approval of January 25, 2018 Regular Meeting Minutes

3.2 Reports

- 3.2.1 School Report**
- 3.2.2 Student Services Update**
- 3.2.3 SAC Report**
- 3.2.4 Treasurer's Report**
- 3.2.5 Marketing Report**
- 3.2.6 Foundation Report**
- 3.2.7 Expansion Report**
- 3.2.8 Board Policy and Development Report**
- 3.2.9 Academic Affairs Report**
- 3.2.10 Strategic Fundraising Report**

4.0 Public Participation

4.1 Public Comment

There was no public comment.

5.0 Time of Recognition

5.1 February Recognitions

The individuals recognized for February are as follows:

Heather McIntyre for using her gifts, knowledge and talents to better the Loveland Classical Schools community.

We appreciate the ways Heather handles herself and the front desk and health duties at the Academy. She is professional, respectful and welcoming to all who enter the school. She is kind and gracious with the students who are coming into the office with concerns or even to just use the phone. She portrays a wonderful LCS image for the Academy.

Cathleen Milne for using her gifts, knowledge and talents to better the Loveland Classical Schools community.

We appreciate the ways Cathleen goes above and beyond to make the Academy and its events run smoothly and look beautiful...from the Symposium to the splendid Christmas tree, the food for the Chamber Ribbon Cutting to all that we don't get to see while we are not in the building.

Thank you for all you do for our students, families, staff, and school.

6.0 Discussion Items

6.1 Proposed New Members to the LCS Board of Directors: Jedidiah Link and Frank McArthur

The board briefly discussed that the above two board candidates were still interested in positions if the board voted in favor of appointing them. Mrs. Dicks read a statement concerning one of the board candidates.

6.2 LCS Mid-Year Winter Benchmark Testing Report

Mrs. Amanda Worrell and Mr. Pete Boylan led the presentation of the results of the Mid-Year Benchmark Testing for literacy and math. At the beginning of this school year, 2017-2018, Administration made the decision to move the minimum goal line up to the 41st percentile of the national norm averages. The 41st percentile is common minimum used and is the one used by the NWEA MAP benchmark tool. LCS's target for end of year Spring benchmark is 80% of students at or above the 41st percentile of the national norm averages on NWEA MAP and DIBELS. The board heard about the successes in quite a few grades for scores already meeting and/or exceeding the 80% target. The presenters also addressed the grades that did not meet the target yet or did not move much from the fall to the winter testing. There is a third and final benchmarking testing that will take place in the spring.

6.3 Loveland Classical Schools Amended and Restated Bylaws

The board discussed the recommended modification to the current Amended and Restated Bylaws of Loveland Classical Schools Section 4.5 President. The modification is to add the below sentence to the end of the paragraph under Section 4.5:

In the event the LCS Executive Director cannot conduct his/her duties, the LCS Lyceum Principal will assume the Executive Director's role until they can return or a permanent replacement can be found.

6.4 Proposed LCS 2018/19 Annual School Calendar

Mr. Stout went over the proposed LCS 2018-2019 Annual School Calendar. The major breaks, Thanksgiving, Christmas/New Year and Spring breaks, align with Thompson School

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District's school calendar. The schedule remains similar to the current year's calendar with a few minor adjustments.

6.5 Board Task Calendar

For the March 5 Board-Staff meeting, Mr. Wenger and Mrs. Dicks will plan to be there. Since the meeting will be posted all board members are welcome to attend.

The March Coffee with Mr. Stout and the board will be Friday March 9 (the Charter school conference is on the first Friday of the month, so the coffee was moved to the next Friday). Mr. Lehner and Mr. Finger will attend the coffee with Mr. Stout.

The Board visitation day is also on March 9.

Those who can plan to attend a training on March 8 and as such the originally scheduled board work session will not take place.

The next regular meeting has been moved to the same night, March 27, as the Annual Town Hall meeting for the school. As such, the originally scheduled board regular meeting will not take place on March 22.

The board reviewed its status on the remaining action items from the Board Self Evaluation. Mrs. Dicks will revise the list with what has been completed and what is now remaining.

6.6 LCS Strategic Plan Progress Update

Mr. Stout presented the monthly update on the Strategic Plan Long-Term Objectives. One item to highlight, Mrs. Barnes and Mr. Stout went to visit Liberty Common school in Fort Collins to network and learn more about their school. In addition, a few of their teachers have visited LCS to look at our program. Another item to highlight, the school has received an Honorable Recognition after submitting our application for State and National School of Character Recognition. Next year we will submit two separate applications, one for each campus in order to highlight each one more fully, with the goal of each campus receiving the State and National School of Character Recognition individually.

7.0 Action Items

7.1 Acceptance of Jedidiah Link to the LCS Board of Directors

Mrs. Barnes moved to accept Mr. Jedidiah Link to the LCS Board of Directors and the seat designated as D for the remainder of its term, February 2018 through June 2020. Mr. Finger seconded. The vote was 5 for and 0 against – the motion passed.

7.2 Acceptance of Frank McArthur to the LCS Board of Directors

Mrs. Barnes moved to accept Mr. Frank McArthur to the LCS Board of Directors and the seat designated as A for the remainder of its term, February 2018 through June 2018. Mr. Lehner seconded. The vote was 2 for, 1 against and 2 abstentions – the motion passed.

7.3 Amendments to the Loveland Classical School Bylaws, Section 4.5

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Mrs. Barnes moved to add the sentence that follows to section 4.5 President at the end of the paragraph:

In the event the LCS Executive Director cannot conduct his/her duties, the LCS Lyceum Principal will assume the Executive Director's role until they can return or a permanent replacement can be found. Mrs. Dicks seconded. The vote was 5 for and 0 against – the motion passed.

7.4 Proposed LCS 2018/19 Annual Calendar

Mr. Finger motioned to approve the LCS 2018/19 Annual Calendar as presented by Mr. Stout. Mr. Lehner seconded. The vote was 5 for and 0 against – the motion passed.

7.5 Credit Card for LCS Facilities Supervisor

Mr. Lehner motioned to approve the issuance of a credit card to the LCS, Facilities Supervisor, Dawn Vozar, with a \$2,000 limit as approved by the Finance Committee. Mr. Finger seconded. The vote was 5 for and 0 against – the motion passed.

At 7:33 pm, Mr. Wenger moved to adjourn the meeting. Mr. Lehner seconded and the motion carried unanimously. The meeting adjourned at 7:33 pm.