

Loveland Classical Schools  
Board Regular Meeting Minutes  
June 28, 2018, 6:00 p.m.



### **1.0 Opening of Regular Meeting**

Board Chairman Howard Wenger called the meeting to order at 6:03 pm. Board members present were Kim Barnes, John Lehner, Howard Wenger, Jed Link, Frank McArthur, Bruce Finger and Denise Dicks. Executive Director, Ian Stout, and CFO, Rick Boos were also present.

### **2.0 Adoption of Agenda**

*Mr. Finger motioned to approve the agenda. Mr. Lehner seconded, and the motion carried unanimously.*

### **3.0 Consent Agenda**

*Mr. Finger motioned to approved the Consent Agenda. Mrs. Barnes seconded, and the motion carried unanimously.*

#### **3.1 Approval of May 24, 2018 Special Meeting Minutes**

#### **3.2 Reports**

- 3.2.1 School Report**
- 3.2.2 SAC Report**
- 3.2.3 Treasurer's Report**
- 3.2.4 Marketing Report**
- 3.2.5 Foundation Report**
- 3.2.6 Expansion Report**
- 3.2.7 Board Policy and Development Report**
- 3.2.8 Academic Affairs Report**
- 3.2.9 Strategic Fundraising Report**

### **4.0 Public Participation**

#### **4.1 Public Comment**

There was no public comment.

### **5.0 Time of Recognition**

#### **5.1 June Recognition**

There were no board recognitions submitted for June. There was some discussion about recognitions for July. Mr. Stout had recommendations that he will work on with Mrs. Barnes. If there are any other recognition suggestions, please send those to Mr. Stout and Mrs. Barnes.

### **6.0 Discussion Items**

#### **6.1 FY18 Budget Transfer to Allocate Fundraising Revenue**

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Respectfully submitted by:

Denise Dicks, Outgoing Board Secretary

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Mr. Boos talked about the transfer of additional fundraising revenue from the General Fund Operating Reserves to cover expenses made possible from fundraising revenue. This is an action item for the board to vote on in Section 8.

### **6.2 LCS' Submission for Planned TSD Mill Levy/Bond Vote in Fall 2018**

Mr. Stout and Mr. Boos presented the possible facilities growth and capital construction items to submit to the Thompson School District for their planned Mill Levy/Bond issue for Fall 2018. The board discussed this along with Mr. Stout and Mr. Boos.

*Mr. McArthur moved to take a break for a few minutes so that Mr. Stout could go and greet a individual using the school for a community meet and greet. Mrs. Dicks seconded and the motion passed unanimously.*

Mr. Wenger called the meeting back into order at 6:36pm. Board members present were Kim Barnes, John Lehner, Howard Wenger, Jed Link, Frank McArthur, Bruce Finger and Denise Dicks. Executive Director, Ian Stout, was also present. Mr. Boos left the meeting as he was finished with his discussion items.

### **6.3 Agreement with Creative Construction for Lyceum Lobby Renovation**

Mr. Stout presented the bid proposals for the Lyceum projects: The change to the entrance to enhance security, the addition of doors from the lunchroom to the playground, and the addition of staff bathrooms west of the elevator shaft. The board discussed the renovation projects.

### **6.4 2017/18 EOY Student Benchmark Testing Data Report**

Mr. Stout presented the end of year Student Benchmark Testing results. These will be used in addressing teaching needs next school year. They will also be compared with the State Testing results when they are received in August.

### **6.5 2017/18 EOY SAC Parent Survey Report**

### **6.6 2017/18 EOY SAC Staff Survey Report**

### **6.7 2017/18 EOY SAC Student Survey Report**

Mr. Finger, Mr. Stout and Mr. Russ Thye (who joined the meeting) presented the results and suggestions for all three end of year SAC surveys: Parent, Staff and Student. The board discussed the Actionable items that surfaced in the results of the surveys. Those items can also be addressed more specifically at one campus or the other as needed. There are some clear items that need to be addressed specifically as they appeared in the survey results. The board also discussed a summer mailing to communicate to the LCS community (staff, parents and students) that they have been heard and efforts are underway to make adjustments for improvement.

### **6.8 Proposed Revisions to the LCS Homework and Grading Policies**

Mr. McArthur presented his suggested revisions to both the Homework and Grading policies based on parent feedback and his research of other schools' policies. The board

discussed the policies. All suggestions for modifications should be sent to Mr. McArthur. He will make revisions and submit for approval at the July Regular Meeting.

### **6.9 Parent Communication and Relations at the Academy**

Due to the length of the meeting already, the board tabled this Discussion Item until the July meeting.

### **6.10 2018/18 Board Officers and Committee Liaisons**

The board discussed who would take which officer position for the 2018/19 school year beginning in July. Unless there are adjustments, the following officer positions will be voted on at the July Regular Meeting:

President: Kimberly Barnes

Vice President: Bruce Finger

Secretary: John Lehner

Treasurer: Bruce Finger

Chair: Howard Wenger

### **6.11 LCS Board Task Calendar**

Due to the length of the meeting already, the board tabled this Discussion Item until the July meeting.

## **7.0 Executive Session Pursuant to C.R.S. 24-6-402(4)(f)(I & II) to discuss the annual review for LCS Executive Director, Ian Stout**

Pursuant to C.R.S. 24-6-402(4)(f)(I & II) the Board entered Executive Session to discuss the evaluation for LCS Executive Director, Mr. Ian Stout.

*7.1 At 8:25 pm a motion was made by Mr. Lehner for the Board to move into executive session pursuant to C.R.S. 24-6-402(4)(f)(I & II) to discuss the evaluation for LCS Executive Director, Ian Stout, and to invite Mr. Ian Stout, LCS Executive Director, to join the executive session. Mrs. Barnes seconded the motion and the motion was approved unanimously. Mr. Stout remained in the executive session by invitation from the board.*

*7.2 At 8:42 pm, Mrs. Barnes made the motion to exit Executive Session. Mr. Lehner seconded the motion and it carried unanimously.*

*7.3 At 8:42 pm the Board moved back in to public session and roll call was conducted. Present were Mr. Wenger, Mrs. Dicks, Mr. Lehner, Mr. McArthur, Mr. Link, Mr. Finger and Mrs. Barnes. Also present was Executive Director Mr. Ian Stout.*

## **8.0 Action Items**

### **8.1 FY18 Budget Transfer to Allocate Fundraising Revenue**

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Respectfully submitted by:

Board Adopted: 7/28/2018

Denise Dicks, Outgoing Board Secretary

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*Mr. McArthur moved to approve the transfer of \$30,941 from General Fund Operating Reserves for the 2017-2018 school year to cover expenses made possible from fundraising revenue. Mr. Finger seconded and the motion carried unanimously.*

### **8.2 Approval of Agreements with Creative Construction for Lyceum Lobby Renovation**

*Mr. Link moved to approve the agreements with Creative Construction for the projects at the Lyceum. Mr. McArthur seconded. After some discussion, there was a motion to amend the motion on the floor: Mr. Finger moved to approve the agreements with Creative Construction for the projects at the Lyceum to include the additional cost of obtaining bullet-proof glass for the Receptionist window in place of the mirror glass included in the above referenced agreements. Mr. Lehner seconded and the motion to amend the motion on the floor carried unanimously. The board then voted on the original motion as amended and it carried unanimously.*

### **8.3 Approval of Frank McArthur's Term as Board Director**

*Mrs. Barnes moved to approve appointing Mr. McArthur to the next full term for Board Seat A, effective July 1, 2018 through June 30, 2021. Mr. Link seconded and the motion carried unanimously.*

### **8.4 Approval of 2018/19 Executive Director Agreement**

*Mr. Lehner moved to approve the 2018/19 Executive Director Agreement as discussed in the Executive Session this evening. Mrs. Barnes seconded and the motion carried unanimously.*

*At 8:50 pm, Mr. Finger moved to adjourn the meeting. Mrs. Barnes seconded and the motion carried unanimously. The meeting adjourned at 8:50 pm.*