Loveland Classical Schools’ Return to School Plan, 2.0 (8/11/20)

Physical Safety

LCS Physical Safety Guidelines

LCS’s plan for a return to in-person school implements the following models:

**Elementary, grades K-5, at the Lyceum Campus:** Daily in-person classes in a cohort model

**Middle and High Schools, grades 6-12, at the Academy Campus:** Hybrid model with in-person classes 2 days a week and cohort grouping

To provide for a safe return to in-person learning, LCS is following these LCDHE-approved guidelines for our return to in-person learning:

1. Masks or face coverings are required for all staff and all students if 6-feet of physical distancing cannot be met. “Mask breaks” are being built into our daily schedule for our students. Teachers will also be provided with face shields in addition to wearing face coverings.

2. Physical distancing will be implemented to the fullest extent possible. Physical distancing may look different between buildings and classrooms due to the uniqueness of spaces and infrastructure.

3. Students will have their own school supplies and backpacks. Lockers will not be available except for those students who need them for specific health reasons.

4. Personal items will remain at the desk with the student. Phones and other personal devices will not be allowed to be shared.

5. Students will be encouraged to bring their own water bottles. Drinking fountains will be shut off, but bottle-filling stations will be open where available. Water will also be available for purchase through the Nutrition Services department during lunch service.

6. Students will go directly into the building after drop-off, eliminating the need for parking and walking a student to the door.
7. If cohorts rotate from one space to another, the room, equipment and materials will be disinfected prior to the next group's arrival.

8. Handwashing is critical to minimizing the risk of spreading COVID-19 and will be required at multiple times throughout the day.

9. Student education will be provided to promote hand washing. Possible ideas are doing a “handwashing drill” to show how to properly wash hands.

Safety Enhancements

1. We are following the American Society of Heating, Refrigeration, and Air Conditioning Engineers (ASHRAE) guidelines in response to COVID-19, which includes longer system run times and increased exhaust.
   
   a. There is fresh air exchange in all of our classrooms in accordance with ASHRAE guidelines for schools. More exhaust promotes better air flow within the classrooms.
   
   b. LCS is installing ionization devices on our HVAC units.

2. Daily disinfection of high-use areas throughout the building will occur, including multiple daily restroom disinfections.

3. Classes will be held outside when possible and appropriate.

4. Visual cues such as floor decals and/or signs will be utilized to indicate the flow and direction of one-way traffic and effective distancing.

5. Plexiglass shields will be used in select areas with fixed interactions, such as reception desks. Additional plexiglass shields will be used in other applications, such as one-on-one counseling sessions, meetings, or individualized instructional needs. 

6. Additional handwashing and sanitation stations will be placed in LCS school buildings to promote additional cleanliness.

7. To help minimize the number of people on school grounds, school volunteers will not be allowed to work in district buildings or grounds during the school day.

Symptom and COVID Exposure Guidelines

1. Staff will be required to symptom and temperature check each day when entering the building. A fever is defined as a temperature of 100.4°F/38°C or higher.
   
   a. Staff may be screened for international or out-of-state travel. This may require quarantine for 14 days depending on guidance from LCDHE.

2. Student symptom and temperature checks will be the responsibility of parents/guardians and will be performed prior to entering the bus or school.
a. Staff will not take temperatures of students, with the exception of health personnel if the student is showing signs of illness.

b. For reasons of contact tracing, LCDHE could request documentation of these logs.

3. Criteria will be provided to LCS by the LCDHE to identify different scenarios if a student, teacher, staff member or parent becomes compromised with COVID-19.

Within the guidelines, county health staff will guide LCS on the following:

a. Level of exposure risk to building occupants due to the compromised individuals
b. Duration and amount of building closure based on exposure risk
c. Guidance for disinfecting
d. Guidance for communication

4. The LCDHE will be the authority in charge if there is a compromised individual. LCS will work in partnership with the LCDHE to ensure the contact tracing process can be completed. This will ensure all appropriate individuals are notified.

5. Rooms will be designated in each building as locations to quarantine individuals with fever and symptoms of COVID-19 until the individual can safely return home or to a health facility.

Classrooms Guidelines

1. Desks will be placed as far apart as possible and oriented so that they are all facing the front of the room.

2. Classes with larger enrollment will be required to move into larger spaces to maximize the space between desks.

3. Classrooms need to remove items such as group tables and reading corners, as well as furniture that cannot be disinfected (such as soft fabrics).

4. Seating charts need to be utilized to support the county in case contact tracing is needed.

5. Cleaning supplies will be provided in each room.

6. The sharing of supplies is discouraged. If supplies (such as laptop computers) are shared, disinfection will need to take place between use.

Outdoor Guidelines

Recess will be limited to activities within the same student cohorts and cohorts shall not mix.

1. Due to safety precautions, the use of playground equipment will not be accessible at the beginning of the school year.

2. Student cohorts will be assigned designated areas on the playground and/or fields.
3. Students will wash hands or use hand sanitizer before entering and after exiting the playground.

4. Students will be encouraged to engage in hands-free activities such as soccer, shadow tag, jump rope, hopscotch, running and other similar activities.

5. When playground equipment is determined to be accessible, the number of students and time allotted on playground equipment will be limited.

6. Cohort grouping for students grades K-12 will be maintained to the fullest extent possible during before school drop-off and after school pick-up.

Guidelines for in-person meetings

1. All staff/attendees must participate and document appropriate temperature and symptom screening prior to meeting attendance.

2. All staff/attendees must enter through a specifically designated building entrance.

3. Facilitators must work to ensure physical distancing is practiced at all times. If seating is closer than 6-feet, a mask must be worn.

4. All staff/attendees must wear a mask during times of transition and may only remove the mask when physical distancing is possible.

5. Facilitators may only distribute food in a grab and go style.

6. Meetings of 0-75 participants will follow the above guidelines. All meetings of over 75 individuals (excluding secondary schools) must receive safety/security approval prior to the meeting taking place.

Lunch at LCS

1. Lunch will be available. Although cafeterias will be closed, items will be available to eat outside or in the classrooms.

2. Students can enter the cafeteria to pick up their food. Items will be served to the students. There will be no self-serve options such as salad bars.

3. Drive through grab-and-go meals will be available for online students

School Security

Physical and emotional safety will continue to be a priority for Loveland Classical.

1. LCS will follow the guidelines for safety drills as published by the State of Colorado School Safety Resource Center, in coordination with the Thompson School District.

2. Parents, guardians and visitors must participate in a symptom check prior to building entry.
3. Parents, guardians and visitors must present a valid photo ID prior to entering LCS’s campuses.

4. All staff must wear the standard district photo key fob at all times in a visible manner.

5. All specific Safety and Security services such as suicide risk assessments, threat assessments, Safe2Tell and safety plans will continue with appropriate safety precautions.

6. Student disciplinary processes will continue in accordance with state law and LCS Board policy.

7. The LCS Executive Director will act as a liaison between LCS and the Larimer County Department of Health and Environment (LCDHE).

Relevant Orders and Guidance Provided From:

- Larimer County Department of Health and Environment Recommendations
- Centers for Disease Control and Prevention
- Safer at Home and in the Vast, Great Outdoors
- Colorado Department of Public Health and Environment Orders
- Colorado Department of Education
- Governor’s Executive Orders